

YELLOW MEDICINE **ONE WATERSHED, ONE PLAN** PLANNING WORK GROUP (PWG)
MEETING MINUTES
AUGUST 19, 2014 – 9:00 am at Marshall, MN

Present

Barb Radke, Kerry Netzke, John Biren, Cindy Potz, Lou Ann Nagel, Terry Wittnebel, Pauline VanOverbeke, Jolene Johnson, Mark Hiles, and David Sill.

Introductions were made.

Radke was asked to be Chairman for the Day to facilitate discussion.

The agenda, as attached, was adopted as presented.

Memorandum of Agreement

The draft Memorandum of Agreement (MOA) was distributed via email for discussion. The document was reviewed page-by-page for revisions. A list of committees and possible membership of each committee was distributed to help explain the MOA. Radke explained that there are two phases for **One Watershed, One Plan**: Phase I heavily involves the PWG with development of the MOA and Work Plan, lasting about 3 months. Both of these documents must be submitted before execution of the grant can occur. Phase II involves the Policy, Advisory, and Planning Committees as the consultant is selected/hired, plan written, public hearing held, plan submitted to BWSR for approval and locally adopted. This phase will last approximately 12 months. Consensus of the PWG was to host one public hearing instead of each partner hosting individual hearings. Sill noticed that the boundary map (Attachment A) is incorrect. Sill will request a revised map from BWSR. Netzke will make the agreed upon changes, insert corrected map, and will redistribute the MOA via email to the PWG.

Establish Committees

The PWG agreed upon 3 main committees: Policy, Advisory, and Planning Work Group. The Advisory Committee will have 2 subcommittees: Technical and Citizen. (See attachment)

MOA Signature Dates

In order to meet the October 1st deadline for submitting the MOA and Work Plan to BWSR, Netzke asked for tentative dates which the MOA partners will obtain signatures. Netzke offered to attend board meetings to help explain the MOA and planning process. Signature dates are as follows:

Area II – Friday, September 5

YMRWD – Monday, September 8 *(Netzke, VanOverbeke and Sill will plan to attend.)*

LQP County – Tuesday, September 2

LQP SWCD – Wednesday, September 3

Lincoln County – Tuesday, September 16

Lincoln SWCD – Wednesday, September 17

Lyon County – Tuesday, September 2

Lyon SWCD – Tuesday, August 26

YM County – Tuesday, September 9 or 23 *(Netzke will plan to attend.)*

YM SWCD -- Thursday, August 28 or Thursday, September 25

Doodle Poll for Model/Tool Selection Meeting

Hiles does not have a confirmed date; however Wednesday, September 17 works for most parties.

Develop Talking Points

Nagel, Netzke and VanOverbeke drafted Talking Points that were shared with PWG. Revisions were made. It was suggested that Celi Haga, BWSR Communications Director review the document and make suggestions. Netzke will email to Haga and will forward revised Talking Points received from Haga.

Work Plan

Although the agenda stated an ending time of 12:00, consensus of the PWG was to continue and address the Work Plan.

The work plan template was completed with numerous tasks involved in plan development. Netzke spoke with Doug Thomas just prior to today's meeting about the tentative dates and whether missing those dates would trigger a work plan amendment. Thomas recommended setting the completion date far out as you can finish prior to that date, not after that date. Same with the starting dates. The PWG reviewed each task to assign lead and support staff as well as start/completion dates. Discussion included:

- Regarding public comments, Biren suggested logging past comments received from ditch hearings, planning and zoning hearings, TMDL meetings/hearings, etc. so that past concerns are noted and new concerns can be the focus.
- BWSR wants the public involved for broader input. Services from U of M Extension (\$90/hour design/review; \$120/hour for face-to-face meetings) or other consultant are expected to design meetings and mailings to attract public participation. Radke reassured the PWG that there are ways to design meetings and mailings to be successful.
- Douglas SWCD website survey example was discussed.
- The Yellow Medicine WRAPS mailing example was also discussed.
- Melissa Lewis, BWSR will be posting information to the BWSR website regarding public involvement

Other Items Discussed

Barb Radke's (U of M Extension) services are free of charge through today.
Joe Magner's services for Model/Tool Selection are free of charge.

Next Meeting

Consensus of the PWG was to schedule the next PWG meeting for the afternoon following the Model/Tool Selection meeting. The tentative date will be Wednesday, September 17 pending Magner's confirmation. Netzke will draft the agenda and also determine location for the meeting as this room is unavailable for that date.

Meeting adjourned at 1:48 pm.