

# AREA II

## AREA II & RCRCA Boards of Directors Meeting

**August 4, 2016 – 9:00 AM – Redwood County Government Center – Redwood Falls, MN**

**AREA II Members Present:** Norman Holmen, Joe Drietz, Rodney Stensrud, Bob Moline, Luke Johnson, and Lon Walling.

**RCRCA Members Present:** Jack Vogel, Norman Holmen, Clark Lingbeek, Joe Drietz, John Boulton, Rodney Stensrud, Mark Meulebroeck, Bob Moline, Paul Posthuma, Luke Johnson, Lon Walling, Ed Carter, and Burton Kuehn.

**Others Present:** Kerry Netzke – Executive Director, Joy Bruns – RCRCA Office Manager, Darrel Ellefson – LQP-YB WD, and Kaitlin Culver – SMBSC Environmental Department.

The meeting was called to order at 9:00 AM by Area II Chairman Johnson and RCRCA Chairman Holmen.

**ADOPT AGENDA.** Area II Chairman Johnson asked for any additions to the agenda. Motion by Moline, seconded by Kuehn, to approve the agenda as presented. Motion carried unanimously.

### **AGENCY AND MEETING REPORTS:**

**MASWCD** – Supervisor Lingbeek reported that Local Government Water Roundtable meetings have been held recently. They support more Clean Water Funds to be delegated to 1W1P pilot projects. SWCDs may increase their funding as additional county allocations may be matched 1:1. The dollars must be used for something new or different, not to supplement existing activities. Local Government Water Roundtable Regional Buffer Workshops by AMC, MASWCD and MAWD are scheduled August 8<sup>th</sup> in Mankato, and August 29<sup>th</sup> in Marshall.

**AMC** – Commissioner Moline reported that the AMC Governance Committee conference call is this afternoon to discuss bylaws, term limits and board restructuring. AMC Policy Committees will meet on September 15 & 16.

**MN RIVER CONGRESS (MRC)** – Supervisor Lingbeek reported the Action Board will meet next Wednesday, August 10, at 1 PM at Pizza Ranch in Redwood Falls. The committee is forming policy for the November meeting.

*Farmfest Legislative Panel* - Netzke, Johnson, Anderson and Lingbeek attended 2016 Farmfest hoping to hear answers on several issues when the Governor was scheduled to attend and be part of a panel discussion. The Governor was reported to be ill on that day and did not participate. The panel primarily discussed buffers although several panel members are much more concerned about WOTUS. Administrative penalty orders (\$500) were not discussed, nor have they been defined or determined.

**LQP-YB** – Ellefson reported on Level 2 PRAP being completed for the District by BWSR. Badly needed ditch improvements are starting with redeterminations being performed. The R-6 Reservoir upstream of Del Clark Lake has a tilting riser issue. The dam had been intentionally drained down by the District to relieve the pressure on the riser, however the Del Clark Park Manager discovered it 2/3 full as someone had closed a valve, causing it to fill up. Trail cameras have been set up to hopefully catch who is closing the valve. The slip liner for the Lazarus Creek Dam pipe has not been installed. It had been suggested that Houston Engineering survey the pipe joints to see if installation is possible. The District has been waiting as the firm is expensive to hire for that purpose alone. The office has been fielding many buffer questions.

**YMRWD** – Boulton reported that tile permits are still coming in, many are for pattern tiling. Two ditches are to be improved with construction planned for 2017. There are several requests for channel clearing. Two small dams were completed through Area II: Nordland 34 repair and Lake Stay 3. The Yellow Medicine 1W1P is a good model for the State; it makes sense and is a good consolidation of resources. YMRWD Annual Meeting is scheduled for August 18th in Taunton at 6:00 PM.

**SOUTHERN MINNESOTA BEET SUGAR COOPERATIVE (SMBSC)** – Kaitlin Culver reported that pre-harvest will begin August 9; full harvest starts in September. The coop is implementing BMPs at all of the pile sites. Staff is attending environmental events around the area. SMBSC has a weekly newsletter to the growers that we may utilize to advertise our programs, events, etc.

**APPROVE AREA II MINUTES of July 7, 2016 Monthly Board Meeting.** Motion by Holmen, seconded by Moline, to approve the July 2016 minutes as corrected. Motion carried unanimously.

**APPROVE RCRCA MINUTES of July 7, 2016 Monthly Board Meeting.** Motion by Johnson, seconded by Vogel, to approve the July 2016 minutes as corrected. Motion carried unanimously.

**APPROVE AREA II TREASURER’S REPORT.** Netzke reviewed the financials with the Board for the first month of the fiscal year ending July 31. Professional Services includes engineering and a wetland delineation by Dale Sterzinger. The change in insurance resulted in a savings of \$2,053. An error on the bank’s end while transferring funds from Area II checking to Area II cash sweep account resulted in it being deposited in RCRCA’s cash sweep account. The error has been corrected; the financials presented are correct. The two voided checks stemmed from a reimbursement error where the payment due to the landowner should have been less the 25% match of the wetland credits purchased. The last bill from Bassford & Remele was received and paid. Motion by Walling, seconded by Drietz, to approve the financial report and the bills for payment. Motion carried unanimously.

**Revenue as recorded:**

Contract Service Income (RCRCA)	\$ 3,054.79	Projects-Bonding	\$ 134,385.40
Interest Income	\$ 17.19	Misc. Income	\$ 265.00
1W1P Grant Income	\$ -0-	County Levy	\$ -0-
County Funds-Redwood SWCD	\$ -0-	1W1P Grant Funds	\$ -0-

**Paid bills are summarized below:**

Administration	\$ 13,413.12	Director Expense	\$ -0-
Maintenance & Repair	\$ 125.89	Rent & Utilities	\$ 837.00
Miscellaneous Expense	\$ 95.32	Office Supplies	\$ -0-
Professional Services	\$ 4,746.30	Vehicle Expense	\$ 517.69
Contract Services - RCRCA	\$ 1,073.60	Field Supplies	\$ -0-
Bonding Project Funds	\$ -0-	Employee Expense	\$ 31.32
Postage	\$ -0-	Project Expense	\$ 134,385.40
1W1P Grant Expenses	\$ 178.40	Investigating & Testing	\$ -0-
Directors’ Insurance	\$ 1,175.00	Telephone	\$ 15.20
Other Insurance	\$ 7,127.00		

**Approved bills for payment summarized below:**

Contract Services - RCRCA	\$ -0-	Professional Services	\$ 5,472.90
Consulting Services - 1W1P	\$ -0-	Project Expenses	\$ 66,646.13
Contract Services - 1W1P	\$ -0-	Maintenance/Repairs	\$ -0-

**APPROVE RCRCA TREASURER’S REPORT.** Netzke reviewed the financials with the Board for the month ending July 31. Motion by Lingbeek, seconded by Meulebroeck, to approve the financial report and for payment of the bills. Motion carried unanimously.

**RCRCA CD Renewal Rates.** RCRCA has a CD maturing on August 13 in the amount of \$100,000 which has earned \$601.64 interest to date. Bruns obtained a couple interest rates: 1) State Bank of Taunton, 0.30% interest for 12 months; Minnwest Bank, 0.85% for a term of 17 months. Netzke will check rates at Bank of the West/Pershing LLC next week. Motion by Lingbeek, seconded by Walling, to approve Netzke to invest \$100,000 for up to 18 months at 0.85%. If a better interest rate is found, Chairman Holman will be consulted. Motion carried unanimously.

**RCRCA - APPROVE NEW COST SHARE APPLICATIONS/AMENDMENTS/CANCELLATIONS**

**CONTRACT AMENDMENT:**

**COTTONWOOD WATERSHED:**

Netzke presented one contract for amendment: Brown – Stately 14 for a Water & Sediment Control Basin. Due to the type of soil, it was necessary to make the basin wider. Motion by Vogel, seconded by Lingbeek, to approve the amendment as presented. Motion carried unanimously.

**CONTRACTS FOR PAYMENT:**

**COTTONWOOD WATERSHED:**

Netzke presented two cost share contracts for payment: 1) Redwood – Lamberton 27 Streambank Stabilization which came in under the estimated cost, and 2) Brown – Stately 14 for a Water & Sediment Control Basin. Motion by Lingbeek, seconded by Vogel, to approve the cost share payments as presented. Motion carried unanimously.

**AREA II – APPROVE COST SHARE APPLICATIONS/AMENDMENTS/CANCELLATIONS**

**FY2016 Bonding**

**NEW CONTRACTS:** None

**CONTRACT AMENDMENT:**

**David Sampson**

**EST Cost: \$33,505.80**

**Amended Cost: \$35,133.80**

**Redwood – Upper Delhi 30\_11-Flood Grade Stabilization Repair**

**EST Cost Share: \$23,755.13 (71%)**

**Amended Cost Share: \$24,976.13 (71%)**

**Dan Koster**

**EST Cost: \$20,338.00**

**Amended Cost: \$20,388.00**

Plus: **+ 6,900.00** (sediment removal)

**\$27,238.00**

**Lincoln – Lake Benton 5**

**Grade Stabilization Repair**

**EST Cost Share: \$15,253.50 (75%)**

**Amended Cost Share: \$20,428.50 (75%)**

**Brian Hicks**

**EST Cost: \$ 80,860.00**

**Amended Cost: \$114,662.52\***

*\*includes: wetland mitigation, construction, wetland delineation and geotechnical investigation*

**Redwood – Gales 15**

**Irrigation Pond/Grade Stabilization**

**EST Cost Share: \$48,286.00 (60%)**

**Amended Cost Share: \$73,637.86 (65%)**

Netzke presented three amendments for approval: 1) Redwood – Upper Delhi 30\_11-Flood Grade Stabilization Repair; 2) Lincoln – Lake Benton 5 Grade Stabilization Repair; and 3) Redwood – Gales 15 Irrigation Pond/Grade Stabilization. Motion made by Drietz, seconded by Moline, to approve the amended contracts. Motion carried unanimously.

**CONTRACTS FOR PAYMENT:**

**David Sampson**

**Amended Cost: \$35,133.80**

**ACT Cost: \$35,133.80**

*Other Funds: \$596.20 FY16 Cost-Share, \$778.02 Flood Recovery Phase I*

**Redwood – Upper Delhi 30\_11-Flood Grade Stabilization Repair**

**Amended Cost Share: \$24,976.13 (71%)**

**ACT Cost Share: \$24,976.13 (71%)**

**Dan Koster**

**Amended Cost: \$27,238.00**

**ACT Cost: \$27,238.00**

**Lincoln – Lake Benton 5**

**Grade Stabilization Repair**

**Amended Cost Share: \$20,428.50 (75%)**

**ACT Cost Share: \$20,428.50 (75%)**

**Brian Hicks**

**Amended Cost: \$114,662.52**

**Final Payment Cost: \$28,322.00**

**Redwood – Gales 15**

**Irrigation Pond/Grade Stabilization**

**Amended Cost Share: \$73,637.86 (65%)**

**Final Payment Cost Share: \$21,241.50 (75%)**

Netzke presented three cost share project payments for approval: 1) Redwood – Upper Delhi 30\_11-Flood Grade Stabilization Repair; 2) Lincoln – Lake Benton 5 Grade Stabilization Repair; 3) Redwood – Gales 15 Irrigation Pond/Grade Stabilization. Motion by Moline, seconded by Holmen, to approve the cost share contract payments as presented contingent upon signatures. Motion carried unanimously.

Netzke noted that the Honner 32 repair (*failed during the June 2014 flood event, seven months after completion*) has been completed and worked perfectly during the past two heavy rain events. Moline noted that the contractor was concerned about the final costs regarding seeding and erosion control performed by a subcontractor. Netzke stated that if additional payment to the contractor is necessary, it would be made upon receipt and review of the final bills which have not been provided to date. Ryan West Excavating has been issued payment of \$20,500 from Area II as approved by the board.

#### **EXECUTIVE DIRECTOR'S REPORT:**

- Netzke will be taking vacation August 24 – 26, and September 2 (Minnesota State Fair)
- Netzke attended the Brown County Commissioners meeting on August 2 and will attend the Redwood County Commissioners meeting on August 16 for annual updates to the Boards.

#### **AREA II**

- Yellow Medicine **One Watershed, One Plan** ended the 60-day public comment period on July 15, 2016. Comments were received from the five state agencies and the Lower MN River Watershed District. A response spreadsheet was drafted by the Planning Work Group and approved by the Policy Committee with actions taken to the 60 total comments. The Public Hearing was held August 1, 2016 at 7:00 pm at the Southwest Sportsmen's Club in Minneota with 23 people in attendance. Additional testimony was heard; the Policy Committee responded to the comments from one testifier. Following final edits, the Plan will be submitted to BWSR and the state agencies by September 1 for a 90-day review prior to BWSR Board approval. Netzke will complete the minor edits and then forward the document to RESPEC for more technical editing and map incorporation. The Policy Committee approved the RESPEC payment with the same conditions as Area II's approval for final Plan delivery and receipt of all deliverables before payment is issued.
- The Biennial Plan was approved by the BWSR Southern Region Water Plan Committee on July 27, and was forwarded to the BWSR Board for approval on August 24. A grant agreement for \$140,000 should be ready for signature by early September.
- Hauschild-Thange Reservoir: A Conditional Use Permit hearing was held July 20 on a proposed gravel mine adjacent to the reservoir, approximately 60' from the water edge. Two conditions of the CUP were: 1) obtain a permit from the Yellow Medicine River Watershed District, and 2) obtain a site specific NPDES permit. Area II has been working closely with YMRWD to ensure that appropriate erosion control measures are installed to protect the reservoir and to obtain answers to questions that remain, such as the time frame of the open pit.

#### **RCRCA**

- A BWSR Listening Session with BWSR Executive Director, John Jaschke was held in Marshall on July 13. Many topics were covered and were summarized with the Boards.
- Full-Time Engineer for Area II/RCRCA – A call was received asking about the possibility of a full-time engineer serving both organizations. Most of the member SWCDs are in need of technical services, and more specifically, professional engineering services. Currently, both part-time engineers are 'semi-retired' and cannot provide the level of services that the SWCDs are looking for. This should be a discussion between the Boards for future planning as current budget levels do not allow for an additional employee. If Area II's annual appropriation could be increased to \$189,000 as it was previously, it may be possible to hire a full-time professional engineer. No additional match would be needed from the member counties. The engineer would provide job approval authority on projects for Area II, RCRCA and the SWCDs.
- The RFP for FY2017 Clean Water Fund Competitive Grants is now open until August 8. Netzke drafted an application which was provided to Pat Dingels, RACD on July 28 for preliminary review.

Netzke noted that at the Brown County Commissioners meeting, the sluice gate on the dam is stuck and they are seeking assistance to remedy the situation. The Wellner-Hageman dam was constructed in 1992 and annual inspections indicate that gates/valves are to be opened yearly by the owner to ensure proper operation. Vogel stated that he has never seen the gate opened.

#### **SET DATE AND LOCATION OF LEGISLATIVE GATHERING, NOVEMBER BOARD MEETING.**

Netzke asked the board for recommendation on a date to hold the event and the location. Discussion followed on last year's meeting at The Caboose which was a nice facility and location, however the meal was poor. Consensus was to hold the meeting on November 12 and for Bruns to obtain quotes from Jackpot Junction, Wabasso Community Center (with caterer), Saloon 59 in Garvin, and The Caboose in Tracy. Netzke has suggested that Emily Javens be the featured presenter to demonstrate the Scenario Application Manager (SAM) and how the software, along with Terrain Analysis data, can be used pinpoint potential field-scale project locations.

## **AREA II ENGINEER'S REPORT.**

### **Projects Under Construction:**

**Lake Stay 3 Small Dam, Lincoln County.** A & C Excavating has completed this dam. **Upper Delhi 30 Dam Repair, Redwood County (Sampson).** Ryan West Excavating has finished work on this project. **Honner 32 Repair, Redwood County.** Ryan West Excavating has completed and seeded this project. The project looks good after the recent rains. **Island Lake 2 Dam Repair, Lyon County.** Thompson Excavating has completed this project. **Sherman 22 Streambank Restoration** – Blomeke Construction will be starting work on this project as soon as the water level drops. **Lake Benton 5 Dam Repair.** Nearly all the work is completed except for cleaning some sediment from the pond. **Lamberton 26 and 27 Streambank Stabilization.** L & S Construction is just starting construction on Lamberton 26 and has completed Lamberton 27.

### **Projects Being Worked On:**

**Charlestown 30 Small Dam, Redwood County.** The Corps of Engineers did not receive any comments from the US Fish and Wildlife Service regarding the possible endangered bats on this site and indicated that their permit review was continuing. We are awaiting issuance of the permit. **Redwood Falls 18 Small Dam, Redwood County.** A wetland delineation has located a small wetland of about 0.18 acres in the proposed pond area. We have redesigned the pool area to minimize the wetland impact. Permit applications for the Corps and WCA have been submitted and we are awaiting comments. **Ann 4 Small Dam Repair, Cottonwood County.** Design work for this dam repair is underway and we intend to meet with the landowner mid-August to concur on the design. **Lynd 33 Dam Repair, Lyon County.** Design work for this repair was completed a number of years ago. The design has been reviewed and the cost estimate updated in order to determine if the landowner is interested in completing the work. **Lake Benton 25 Dam Repair, Lincoln County.** We met recently with this landowner. He would like to proceed, but asked that the emergency spillway be relocated. The revised plan should be completed shortly, allowing us to proceed to bidding. **Lincoln CD 37 Pump System, Lincoln County.** Design work on the installation of a pump station for Lincoln County Ditch 37 was completed. BWSR has also completed their plans for the related wetland restoration. These two projects need to be approved by the County Board acting as the ditch authority in order to authorize the construction. Fall construction is planned and will be timely as the crops will be removed to allow construction of the pump station. **Morton Dam, Renville County.** At the request of Renville SWCD, we have done a preliminary review of the scope of repairs needed for a dam site located near Morton, as well as prepared a cost estimate for the related engineering services. The SWCD has requested that we proceed with the design for this repair. Survey work will be completed as soon as the schedule allows.

## **RCRCA CLEAN WATER FUND GRANT APPLICATION.**

Netzke is basing the new application on the successful FY 2013 grant application written by Goodrich. It has been revised for BMPs and incorporates cost-share for cover crops targeting growers/acres provided by SMBSC. Netzke is continuing to work on the grant and it is expected that the grant request will be in the range of \$250,000-\$300,000. The grant application is due on August 8 at 4:30 PM. Walling requested that we look into having the charges run through Redwood County as RADC members have a lower rate for Pat Dingels' services.

## **OTHER BUSINESS/ANNOUNCEMENTS.**

**Murray County.** Moline stated that there is a lot of interest in placing tile in open ditches and then closing them up to bypass the buffer requirements.

**Area II – Executive Committee Meeting.** Netzke provided the Area II Directors with an evaluation sheet to fill out and mail to Vice Chairman Potter; absent Directors will be mailed the evaluations. Moline will be the alternate for Chairman Johnson as he cannot attend on September 1. The Area II Executive Board will meet at 8:30 AM on September 1 (before the monthly meeting) to review the evaluations with Netzke.

**ADJOURNMENT.** With no other business to address, Chairman Holmen and Chairman Johnson adjourned the meeting at 10:59 AM.

## **UPCOMING MEETINGS.**

September Board Meeting	Thursday, September 1, 2016	BWSR Conference Room – Marshall, MN – 9:00 AM
October Board Meeting	FRIDAY, October 7, 2016	Redwood Government Center, Redwood Falls, MN – 9:00AM
November Board Meeting	SATURDAY, Nov. 12, 2016	Location and time to be determined