

# AREA II

## AREA II / RCRCRA

**November 1, 2018 Board of Directors Meeting**  
**Redwood Falls Community Center – Redwood Falls, MN**

**AREA II Members Present:** Dennis Potter, Norman Holmen, John Maatz, Rick Anderson, Gerry Magnus, Luke Johnson and Glen Kack.

**RCRCRA Members Present:** Dennis Potter, Jeff Nielsen, Norman Holmen, Clark Lingbeek, Glen Sorensen, Rick Anderson, Gerry Magnus, Luke Johnson, Arvin Pater, Ed Carter and Glen Kack.

**Others Present:** Kerry Netzke – Executive Director, Joy Bruns – RCRCRA Office Manager, John Boulton and Michelle Overholser – YMRWD, Jerry Maul and John Jaschke – BWSR, and Brian Timm – Redwood SWCD.

The meeting was called to order at 2:29 PM by Area II Chairman Johnson and RCRCRA Chairman Holmen.

**ADOPT AGENDA.** Chairman Johnson asked for any additions to the Agenda. Netzke requested an addition for the RCRCRA's CD renewal be added to the RCRCRA financial reports. Motion made by Holmen, seconded by Anderson, to approve the revised Agenda. Motion carried unanimously.

### **AGENCY AND MEETING REPORTS.**

**MASWCD** – Supervisor Lingbeek reported that an Area 5 meeting is scheduled for November 15. DNR Commissioner Tom Landwehr has been invited to speak on Southwest MN Conservation Efforts – DNR Perspective. The buffer strip compliance deadline is today.

**MN River Congress** – Supervisor Lingbeek reminded everyone of the upcoming Annual Meeting on November 8 at Turner Hall in New Ulm, starting at 4:30 PM.

**AMC** – Commissioner Anderson reported that the regional meeting was held this morning in Jackson.

**YMRWD** – John Boulton introduced their administrator, Michelle Overholser. She reported that they have hired Mike Luke as a part-time employee to assist with projects. Mike is currently attending college in Marshall. The first project is completed for the YM-1W1P; payment approval will be at the next Policy Committee meeting on November 19 at 1:00 PM. The next YMRWD meeting is scheduled for November 12.

**APPROVE RCRCRA MINUTES of October 4, 2018 Board Meeting.** Motion by Johnson, seconded by Lingbeek, to approve the October 2018 Minutes as presented. Motion carried unanimously.

**APPROVE AREA II MINUTES of October 4, 2018 Board Meeting.** Motion by Maatz, seconded by Kack, to approve of the October 2018 Minutes as presented. Motion carried unanimously.

**APPROVE RCRCRA TREASURER'S REPORT – October 2018.** Netzke reviewed the October financials with the Board. Motion by Carter, seconded by Lingbeek, to approve the October Treasurer's Report, for payment of the bills, and to renew the \$102,000 CD at Pershing with an anticipated interest rate of 2.75% for 13 months. Interest earned on the maturing CD will be sent via check. Motion carried unanimously.

**APPROVE AREA II TREASURER'S REPORT – October 2018.** Netzke reviewed the October financials with the Board. Revenue received: \$140,000.00 Administration Grant, \$5,984.93 Contract Services Income, \$164.54 Dividend Income and \$31.26 Interest Income. Expenses were routine; three pay periods this month. Bill for

approval: \$6,142.50 *Bolton & Menk* – Professional Services. Motion by Anderson, seconded by Maatz, to approve the October 2018 Treasurer’s Report and for payment of the bills. Motion carried unanimously.

**Revenue as recorded:**

Contract Service Income (RCRCA)	\$ 5,984.93	Projects-Bonding	\$ -0-
Interest Income	\$ 31.26	County Levy	\$ -0-
State of MN-Administrative	\$ 140,000.00	SWCD Tech Assistance	\$ -0-
Miscellaneous Income	\$ 164.54	Other Income	\$ -0-

**Paid bills are summarized below:**

Administration	\$ 21,057.64	Office Supplies	\$ 32.97
Bonding Project Funds	\$ -0-	Other Insurance	\$ -0-
Capital Outlay	\$ -0-	Postage	\$ -0-
Contract Services - RCRCA	\$ 1,188.50	Professional Services	\$ 3,871.00
Directors’ Expense	\$ -0-	Project Expenses Paid	\$ 6,304.20
Directors’ Insurance	\$ -0-	Project Permit Fees	\$ -
Employee Expense	\$ 43.60	Rent	\$ 837.00
Field Supplies	\$ -0-	Telephone	\$ 21.96
Investigating & Testing	\$ -0-	Utilities	\$ -
Maintenance & Repair	\$ 243.20	Vehicle Expense	\$ 185.00
Miscellaneous Expense	\$ 45.27	Continuing Education	\$ 115.00

**Approved bills for payment are summarized below:**

Professional Services	\$ 6,142.50
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**AREA II AMENDMENTS FOR COST SHARE CONTRACTS:**

**FY2019 Bonding**

<b>Thomas DeCock</b>	<b>Redwood – Sheridan 1</b>	<b>410 Grade Stabilization</b>
<b>EST Cost: \$96,646.30</b>		<b>EST Cost Share: \$31,267.72 (32%)</b>
<b>Amend #1-Additional: \$3,458.00</b>		<b>Amend #1 Additional - Cost Share: \$2,661.00 (33%)</b>
<b>Total Amended Cost: \$100,194.30</b>		<b>Total Amend Cost Share: \$33,928.72 (34%)</b>
<i>Funding from EQIP \$41,217.00 – Our funding to reach maximum of 75% - 75,145.72</i>		

Motion by Potter, seconded by Maatz, to approve the amendment to the Redwood – Sheridan 1 cost share contract. Motion carried unanimously.

**AREA II CONTRACTS FOR PAYMENT:**

**FY2016 Bonding**

<b>YMRWD</b>	<b>Lyon – Nordland 6</b>	<b>410 Road Retention</b>
<b>EST Cost: \$116,697.30</b>		<b>EST Cost Share: \$87,297.98 (75%)</b>
<b>Partial Payment #1: \$68,530.44</b>		<b>Partial Payment #1 Cost Share: \$51,397.83 (75%)</b>
<b>Cost to Date: \$91,877.75</b>		<b>Cost Share to Date: \$68,908.31 (75%)</b>
<b>Final Payment REQ: \$23,347.31</b>		<b>Final Payment REQ Cost Share: \$17,510.48 (75%)</b>

**FY2019 Bonding**

<b>Thomas DeCock</b>	<b>Redwood – Sheridan 1</b>	<b>410 Grade Stabilization</b>
<b>Amended Cost: \$100,194.30</b>		<b>Amend Cost Share: \$33,928.72 (34%)</b>
<i>Funding from EQIP \$41,217.00 – Our funding to reach maximum of 75% - 75,145.72</i>		

Motion by Potter, seconded by Maatz, to approve payment of the Lyon – Nordland 6 and Redwood – Sheridan 1 cost share contracts. Motion carried unanimously.

## **EXECUTIVE DIRECTOR'S REPORT.**

- **File Cabinets** – Thanks to Lyon County, Area II and RCRCAs have several file cabinets which were being discarded by the county.
- **Software Updates** – We are in the process of pricing and ordering Windows 10 and 2016 Microsoft Office Pro packages for both organizations. SW/WC will handle the installations.

### **AREA II**

- **FEMA** – The State of MN's Homeland Security & Emergency Management office hosted a meeting in Wabasso on October 9 to provide some details to the federal disaster declaration. With regard to the proposed CSAH 5 road retention in Redwood County where a bridge was washed out in the July flood, discussions have been had with MNDOT to replace the bridge with a 72" culvert. We are working with DNR to address their preliminary concerns as well as other permitting authorities to help Redwood County reopen the roadway.
  - **All Hazard Mitigation Plan** – Meetings in Redwood County were held October 18 and 25 to address all potential hazards and the county's ability to handle them. With flooding being a major threat to the county, Netzke was asked to participate. This Plan is necessary in order to qualify for FEMA/HSEM Hazard Mitigation funds.
- **Kurtz Wetland Restoration (Lyon County)** – Area II and Lyon SWCD will be meeting with the property owner on November 6 to discuss feasibility, challenges and financial arrangements.

### **RCRCA**

- **Cottonwood\_Redwood WRAPS/TMDL** – No meeting was held in October due to harvest and busy construction season. We will meet again November 15 where Wenck may have a draft TMDL for review.
- **Lake Redwood Reclamation & Enhancement Project** – On October 5, 2018, LCCMR notified RCRCAs of the lawsuit that the environmental groups have filed against the State of MN MMB. Sale of bonds has been postponed until the lawsuit is settled.
- **Winter Storage** – The canoes/trailer and boat/trailer have been stored at the Lyon County Fairgrounds for the 2018-2019 winter season.
- **Quarterly Invoices** – Invoices were submitted for: WPLMN, Discovery Farms, SWAG, pre-WRAPs, Cottonwood WRAPS and Redwood WRAPS. A Change Order for the SWAG grant was executed to move the remaining funds to other categories for use. The pre-WRAPs grant will be extended to December 31, 2019.

**Discussion with John Jaschke, BWSR Executive Director.** John Jaschke had a discussion with the Boards regarding the following topics: Lake Redwood Reclamation Jaschke recommends that RCRCAs not wait for the LCCMR lawsuit to be settled and pursue other funding routes such as General Obligation Bonds. YM-IWIP The Plan received \$551,712 of watershed-based funding. Jaschke encouraged those involved to stay on top of the recurring funding to make sure the Yellow Medicine continues to receive its allotment once more watersheds start receiving the watershed-based funding. Drainage Work Group John reported that a new procedure for estimating runoff from property for taxing purposes is being developed. Buffer Strips The second deadline is today for buffer establishment. Given the wet year, he recommends that SWCDs & watershed districts continue to work with people to establish the buffer strips and not immediately jump to enforcement measures. Water Retention – There is more attention being given to floodwater retention statewide, especially after the flooding this year. With its experience and expertise, Area II should anticipate being contacted for guidance and advice.

**RCRCA 2019 DRAFT BUDGET.** Netzke presented the 2019 draft budget to the Board for review. The draft budget is based on a 2% COLA increase. The Board was asked if other percentages should be calculated; consensus was to stay with 2%. She has requested free/reduced cost ArcGIS software under a government program as suggested by Overholser; this budget item may be reduced significantly. Netzke will continue to tweak the budget this month and will bring it back to the Board in December for more discussion and approval.

**ADJOURNMENT.** Chairman Johnson declared the meeting adjourned at 3:07 PM. The Annual Legislative Gathering will begin at 3:30 PM today.

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**UPCOMING MEETINGS.**

December Board Meeting	Thursday, December 6, 2018	Redwood Falls – MN West Conference Room – 9:00 AM
January Board Meeting	Thursday, January 3, 2019	Marshall – BWSR Conference Room – 9:00 AM