

AREA II

AREA II / RCRCRA

**January 3, 2019 Board of Directors Meeting
Redwood Learning Center – Redwood Falls, MN**

AREA II Members Present: Dennis Potter, Norman Holmen, John Maatz, Joe Drietz, Gary Crowley, Luke Johnson and Glen Kack.

RCRCRA Members Present: Dennis Potter, Norman Holmen, Clark Lingbeek, Joe Drietz, Glen Sorensen, Gary Crowley, Mark Meulebroeck, Paul Posthuma, Luke Johnson, Brian Timm, Glen Kack.

Others Present: Kerry Netzke – Executive Director, Joy Bruns – RCRCRA Office Manager, John Boulton – YMRWD, Larry Anderson – Cottonwood Commissioner (Alternate) and Jason Beckler – BWSR.

The meeting was called to order at 9:05 AM by RCRCRA Chairman Holmen and Area II Chairman Johnson.

ADOPT AGENDA. Chairman Johnson asked for any additions. Netzke requested an addition of the 2019 meeting schedule. Motion made by Posthuma, seconded by Holmen, to approve the Agenda as amended. Motion carried unanimously.

AGENCY AND MEETING REPORTS.

MASWCD – Supervisor Lingbeek reported that Area V held their Annual Convention. The keynote topic was cover crops, as a possible resolution to reduce crop insurance. This did not pass at the meeting. Other topics were: Budget of 1.544 billion, Levy Authority for SWCD's and Representative Rick Hanson.

AMC – Commissioner Johnson reported that Environmental Policy Analyst will be hired to replace Jennifer Berquam.

YMRWD – Boulton reported that tiling is still taking place, more permits for 2019 are coming in. Two retention projects are being worked on with Area II. YM County appointed Bill Briggs to replace James Kraus.

Beavers have been active, YMRWD pays \$30/beaver. YMRWD recently removed a beaver dam.

The meeting was turned over to Netzke for the RCRCRA Election of Officers.

RCRCRA ELECTION OF OFFICERS. Netzke noted that the RCRCRA Officers must consist of 3 County Commissioners and 3 SWCD Supervisors. She asked for any nominations for the RCRCRA Chair. Motion by Holmen, seconded by Lingbeek to nominate Johnson for RCRCRA Chair. Motion by Potter, seconded by Lingbeek to cease nominations and cast a unanimous ballot for Johnson. Motion carried unanimously. RCRCRA Chair Johnson continued with the rest of the election of officers.

Motion by Holmen, seconded by Crowley to nominate Lingbeek for RCRC A Vice-Chair. Motion by Drietz, seconded by Posthuma to cease nominations and cast a unanimous ballot for Lingbeek. Motion carried unanimously. Motion by Potter, seconded by Lingbeek to nominate Posthuma for RCRC A Secretary. Motion by Holmen, seconded by Lingbeek to cease nominations and cast a unanimous ballot for Posthuma. Motion carried unanimously. Motion by Lingbeek, seconded by Posthuma to nominate Meulebroeck for RCRC A Treasurer. Motion by Potter, seconded by Kack to cease nominations and cast a unanimous ballot for Meulebroeck. Motion carried unanimously. Motion by Lingbeek, seconded by Drietz to nominate Anderson for RCRC A PR&I. Motion by Holmen, seconded by Meulebroeck to cease nominations and cast a unanimous ballot for Anderson. Motion carried unanimously. Motion by Posthuma, seconded by Kack to nominate Drietz for RCRC A Member-At-Large. Motion by Holmen, seconded by Crowley to cease nominations and cast a unanimous ballot for Drietz. Motion carried unanimously.

RCRC A Officers: Chair Luke Johnson, Vice Chair Clark Lingbeek, Secretary Paul Posthuma, Treasurer Mark Meulebroeck, PR&I Rick Anderson and Member-At-Large Joe Drietz.

The meeting was turned over to Netzke for the Area II Election of Officers.

AREA II ELECTION OF OFFICERS. Netzke noted that the Area II Officers may serve two 2-year terms consecutively in any one office. She asked for any nominations for the Area II Chair. Motion by Johnson, seconded by Holmen to nominate Maatz for Area II Chair. Motion by Johnson, seconded by Holmen to cease nominations and cast a unanimous ballot for Maatz. Motion carried unanimously. Area II Chair Maatz continued with the rest of the election of officers. Motion by Johnson, seconded by Holmen to nominate Kack for Area II Vice-Chair. Motion by Johnson, seconded by Crowley to cease nominations and cast a unanimous ballot for Kack. Motion carried unanimously. Motion by Potter, seconded by Johnson to nominate Anderson for Area II Secretary/Treasurer. Motion by Holmen, seconded by Johnson to cease nominations and cast a unanimous ballot for Anderson. Motion carried unanimously.

Area II Officers: Chair John Maatz, Vice-Chair Glen Kack, Secretary/Treasurer Rick Anderson.

APPROVE RCRC A MINUTES of December 6, 2018 Board Meeting. Motion by Lingbeek, seconded by Potter, to approve the December 2018 Minutes as amended. Motion carried unanimously.

APPROVE AREA II MINUTES of December 6, 2018 Board Meeting. Motion by Johnson, seconded by Norm, to approve the December 2018 Minutes as amended. Motion carried unanimously.

APPROVE RCRC A TREASURER'S REPORT – December 2018. Netzke reviewed the financials with the Board. Motion by Drietz, seconded by Posthuma, to approve the December Treasurer's Report and for payment of the bills. Motion carried unanimously.

APPROVE AREA II TREASURER'S REPORT – December 2018. Netzke reviewed the financials with the Board. Revenue received: \$3,380.09 Contract Services Income, \$55,612.68 Bonding Reimbursement, \$16,681.96 Miscellaneous Other Income, \$265.00 PERA Assistance and \$50.39 Interest Income. Bills for approval: \$1,080.00 *Bolton & Menk* – Professional Services, \$3,850.00 Richard Holmberg, CPA – Professional Services, \$3,912.00 MCIT – Insurance. Motion by Potter seconded by Holmen, to approve the December Treasurer's Report and for payment of the bills. Motion carried unanimously.

Revenue as recorded:

Contract Service Income (RCRCA)	\$ 3,380.09	Projects-Bonding	\$ 55,612.68
Interest Income	\$ 50.39	County Levy	\$ -0-
State of MN-Administrative	\$ -0-	SWCD Tech Assistance	\$ -0-
Miscellaneous Income	\$ 265.00	Other Income	\$ 16,681.96

Paid bills are summarized below:

Administration	\$ 14,990.42	Office Supplies	\$ 69.61
Bonding Project Funds	\$ -0-	Other Insurance	\$ -0-
Capital Outlay	\$ -0-	Postage	\$ -0-
Contract Services - RCRCA	\$ 1,481.76	Professional Services	\$ 3,105.00
Directors' Expense	\$ -0-	Project Expenses Paid	\$ 42,132.13
Directors' Insurance	\$ -0-	Project Permit Fees	\$
Employee Expense	\$ 55.59	Rent	\$ 837.00
Field Supplies	\$ 85.74	Telephone	\$ 18.02
Investigating & Testing	\$ -0-	Utilities	\$ 67.00
Maintenance & Repair	\$ 240.69	Vehicle Expense	\$ 144.45
Miscellaneous Expense	\$ 14.99	Continuing Education	\$ -0-

Approved bills for payment are summarized below:

Professional Services	\$ 4,930.00	Insurance	\$ 3,912.00
-----------------------	-------------	-----------	-------------

RCRCA Designate Banking Institution. Netzke requested that RCRCA remain with HomeTown Bank of Redwood Falls. We have been with them since 2011 and they offer interest on checking and free direct deposits for payroll. Motion by Meulebroeck, seconded by Lingbeek to designate HomeTown Bank of Redwood for the banking institution. Motion carried unanimously.

AREA II Designate Banking Institution. Netzke request that Area II remain with HomeTown Bank of Redwood Falls. Area II had made the change a little over 2 years ago, due to high fees with Wells Fargo in Marshall. HomeTown Bank offers interest on checking and free direct deposits for payroll. Motion by Crowley, seconded by Drietz to designate HomeTown Bank of Redwood Falls for the banking institution. Motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT.

AREA II

• **Shetek Area Lakes Association** – Netzke and DeSchepper presented at the newly formed organization's meeting on December 18. Floodwater retention is one of their main objectives, however much of the discussion involved the pros/cons of forming a watershed district and the process for establishment. Netzke emphasized the importance of local and county support as their quest to obtain state/federal funds will not be successful without that support.

• **Pickup Repair** – MCIT does not increase auto insurance premiums based on claims. An appointment to replace the bumper was made for January 16. MCIT payment has been received.

• **Brief Engineer's Report:**

Soil Borings – American Engineering Testing collected borings the week of December 17. All sites were successfully accessed. Reports should arrive by the end of January.

Gales 15/CSAH 5 Road Retention (Redwood) – Netzke and Hansel met with Rob Collette and Jim Sehl from DNR, and Lon Walling and Keith Berendt, PE from Redwood County on December 18 to discuss the letter issued by DNR. The project is located on a DNR Protected Water which raises issues with fish passage, aquatic habitat and geomorphology. Some changes to the design may be made to lessen some of these impacts. DNR will gather comment from their divisions and inform Area II/Redwood County by

the end of December if the project is viable or if a bridge replacement should be planned.

Sodus 2 Grade Stabilization (Lyon) – Following submittal of the joint permit application, the Corps of Engineers approved the application for completeness and put the permit out for 10-day online comments. This project does not require a DNR permit. WCA is not agreeing with the wetland boundary if an existing small dam is removed and then inundated as part of the new, larger dam downstream. Hansel will review WCA's concerns and a meeting will be scheduled to discuss.

Springdale 19 Area Dams (Redwood) – Redwood County wishes to set the public hearing date to establish the special taxing district, and a solid decision from the downstream dam owner is needed. Netzke and DeSchepper will meet with the landowner on January 2 to answer questions and seek a decision to go ahead with that project. **Nordland 20 Small Dam (Lyon)** – Permits are in hand and the landowner wishes to seek bids. Bid packages will be prepared and mailed out in January.

Kurtz Wetland Restoration (Lyon) – Following the Board's approval to proceed, Hansel has arranged to meet with Jeremy Donabauer to review the prior restoration plan/bank application and address design changes needed now that the ditch improvement has been completed.

RCRCA

• **Quarterly Invoices/Semi-Annual Reports/Final Report** – With the end of December approaching, quarterly invoices for WPLMN, WRAPS (planning), Cottonwood WRAPS, Redwood WRAPS, and Discovery Farms are being prepared. Once the financials are approved, semi-annual reports and the SWAG final report will be completed.

• **Lake Redwood Dredging Project** – Doering provided a copy of the **DECLARATION OF PARTICIPATION/LETTER OF INTENT** signed by the Paul Larson Heirs. This secures the future dewatering pond site until Dec. 31, 2021.

BWSR – Jason Beckler reported that we are in the 2nd year of the biennium, continuation of programs. **YM-IWIP** – is the absolute model on how to make things work with multiple organizations. They have funds coming in and projects are being submitted for consideration. They are working on an orientation manual for new board members or committee members. **DNR/MPCA/Ag Commissioners** will be announced at noon today. **BWSR Executive Director** is appointed by the BWSR Board. **Buffer Implementation** is going well. No SWCDs have sent letters on noncompliance and are working with landowners. A bad construction season; delayed planting. **BWSR Board Vacancies** will be coming up, watch the Secretary of State's website: <https://www.sos.state.mn.us/>.

2019 LEGISLATIVE SESSION PROPOSALS. Netzke is proposing that the Area II Administration Funding be raised to its previous level of \$189,000. Motion by Johnson, seconded by Holmen to make the request for \$189,000 per year. Motion carried unanimously. The commissioners would like Netzke to draft a letter of support for the counties to send to the legislators. Netzke had intended to request for RCRCA to seek general obligation bonding for the Lake Redwood Dredging Project. Upon raising the subject at a recent town meeting in Belview, the legislators stated that the bill was already in the works and would be one of the first bills to be voted on. This would remove the opposition and legal battle that the source of the funds is LCCMR funding.

Chair Johnson adjourned the RCRCA portion of the meeting at 10:25 AM, the RCRCA Board members left the meeting. The remaining items on the agenda are Area II business.

AREA II ENGINEERING COMPUTER QUOTES. Netzke presented two quotes for two engineering computers (one desktop and one laptop) from SW/WC and Lyon County/State Contract were provided. Deschepper desires a laptop that can be taken into the field and kept within the pickup. The quote of from SW/WC is slightly lower and they already provide our computer technical services. Motion by Holmen, seconded by Kack to accept the quote from SW/WC for \$6,400.52 the Area II Engineer’s Computers, one desktop and one laptop. Motion carried unanimously.

AREA II JOB DESCRIPTION REVISIONS. Netzke presented the revised job descriptions (Area II Executive Director and Area II Engineering Technician) as previously discussed (Anderson made revision suggestions the day before the meeting as he wouldn’t be present). After reviewing the revisions and discussing them, a motion was made by Johnson, seconded by Holmen to approve the job descriptions as discussed at the January 3rd meeting. Motion carried unanimously.

KURTZ WETLAND (LYON COUNTY) ENGINEERING PROPOSAL. Netzke presented the proposal from Kurtz: Cap of 7 acres of wetland credits, at \$25,000/acre and a 5 limit time frame for Area II to purchase/use the wetland credits. After some discussion, motion was made by Johnson, seconded by Drietz to negotiate several points: 1) 5 years to start on the date that the wetland bank is established, 2) after the 5 years Area II would be able to purchase credits from the Kurtz Wetland at 16.7% discount less than his current asking price for the open market (\$25,000-30,000) and 3) a written contract be drawn up between Area II and Kurtz specifying the terms. Motion carried. Netzke will share this information with Mr. Kurtz and report back at the January meeting.

ADJOURNMENT. Chairman Maatz declared the Area II meeting adjourned at 11:08 AM.

UPCOMING MEETINGS.

February Board Meeting	Thursday, February 7, 2019	Redwood Falls – Learning Center – 9:00 AM
March Board Meeting	Thursday, March 7, 2019	Marshall – BWSR Conference Room – 9:00 AM
April Board Meeting	Thursday, April 4, 2019	Redwood Falls – Learning Center – 9:00 AM

Area II Chair, John Maatz

Date