

AREA II

AREA II / RCRCRA

May 2, 2019 Board of Directors Meeting
BWSR Meeting Room – Marshall, MN

[NOTE: No Area II meeting was held in April. RCRCRA held an Executive Board meeting in April.]

AREA II Members Present: Jeff Veerkamp, Norman Holmen, John Maatz, Joe Drietz, Rick Anderson, Lori Gunnink, Luke Johnson and Glen Kack.

RCRCRA Members Present: Jeff Veerkamp, Jeff Nielson, Norman Holmen, Clark Lingbeek, Joe Drietz, Glen Sorensen, Rick Anderson, Mark Meulebroeck, Lori Gunnink, Paul Posthuma, Luke Johnson, Larry Fenicle, Ed Carter, and Glen Kack.

Others Present: Kerry Netzke – Executive Director, Joy Bruns – RCRCRA Office Manager, John Boulton – YMRWD, Trudy Hastad and Mitch Enderson – LQP-YB WD, and Jason Beckler – BWSR.

The meeting was called to order at 9:01 AM by Area II Chairman Maatz and RCRCRA Chairman Johnson. Introductions were made.

ADOPT AGENDA. Chairman Maatz asked for any additions to the Agenda. Netzke requested additions for the RCRCRA joint powers agreement renewal and the MAGIC Fund for investments. Motion by Gunnink, seconded by Johnson, to approve the Agenda as amended. Motion carried unanimously.

AGENCY AND MEETING REPORTS.

BWSR – Jason Beckler, BWSR Conservationist, reported that the legislative session is ongoing. Competitive CWF grant applications will open in August. More YM-1W1P implementation funds will be coming. Missouri Basin 1W1P anticipates approval of the work plan in August/September and to receive implementation funds by January. State Cost Share policy changes are coming. BWSR has a new website that is easier to navigate.

MASWCD AREA V– Supervisor Lingbeek reported that the MASWCD’s Board of Directors has a meeting on May 8 in St. Paul. The Area V meeting will be held on Friday, June 21 at the Center Post (former American Legion) in Lake Benton followed by a tour which will include the Lincoln County CD 37 wetland/pump station.

AMC – Commissioner Anderson reported on discussions concerning SWCD funding and Technical Capacity grants being cut by \$2 million from base funding. SWCD levy authority is still not supported by AMC. The House and Senate have many differences in legislation and dollar amounts.

YMRWD – Boulton reported that tiling permits are coming in and potential control structures as well.

LQP-YB WD – Trudy Hastad, LQP-YB Administrator, reported that they have been busy with a CD54 Contractor meeting with an end of June start date; CD42 improvement in LQP County that is awaiting comments; 3rd year of WRAPS – Stressor ID & Watershed Characterization Reports are nearly complete and 27 new impairments were identified; 2nd year of the Drainage Management Grant and all county maps have been digitized; canoe trip is planned in June; Family Day is being planned for July/August at Del Clark Lake; and 4 interpretive signage locations are being determined. A \$300,000 CWF grant was received for Del Clark Lake; Area II will be assisting with surveying & engineering. Ditching has been crazy with problems and damage in the watershed. The District has some state funds to help with repairs, however the contractors are backed up since the flooding last year.

MN RIVER CONGRESS – Supervisor Lingbeek noted a meeting on May 16 in St. Peter. A flyer was provided to the board with details.

RATIFY RCRCA MINUTES of March 7, 2019 Board Meeting. The Executive Board recommended approval of the March 2019 minutes at the April 19 Executive Board meeting. Motion by Holmen, seconded by Nielsen, to approve the March 2019 Minutes as presented. Motion carried unanimously.

APPROVE RCRCA MINUTES of April 19, 2019 Executive Board Meeting. Motion by Meulebroeck, seconded by Drietz, to approve the April 2019 Minutes as amended. Motion carried unanimously.

APPROVE AREA II MINUTES of March 7, 2019 Board Meeting. Motion by Johnson, seconded by Anderson, to approve the March 2019 Minutes as presented. Motion carried unanimously.

RATIFY RCRCA TREASURER’S REPORT – March 2019. Motion by Holmen, seconded by Posthuma, to approve the March 2019 Treasurer’s Report and for payment of the bills. Motion carried unanimously.

APPROVE RCRCA TREASURER’S REPORT – April 2019. Netzke reviewed the financials with the Board. Motion by Nielsen, seconded by Lingbeek, to approve the April 2019 Treasurer’s Report and for payment of the bill. Motion carried unanimously.

MAGIC (Minnesota Association of Governments Investing for Counties) FUND. Netzke researched this investment as recommended by the Boards, and has completed the necessary forms (application, W-9 form and resolution) to establish an account for both Area II and RCRCA. **RCRCA** – Motion by Holmen, seconded by Anderson, to authorize the Chairman to sign the application, the Treasurer to sign the resolution, and to transfer the Cash Sweep funds and the maturing CD to the MAGIC Account when established. CD rates are to be monitored to compare interest rates with the MAGIC Account. Motion carried unanimously. **AREA II** - Motion by Johnson, seconded by Drietz, to authorize the Chairman to sign the application, the Treasurer to sign the resolution, and to transfer the Cash Sweep funds to the MAGIC Account when established. CD rates are to be monitored for comparable rates. Motion carried unanimously.

APPROVE AREA II TREASURER’S REPORT – March 2019. Motion by Johnson, seconded by Anderson, to approve the March Treasurer’s Report and for payment of the bills. Motion carried unanimously.

Revenue as recorded:

Contract Service Income (RCRCA)	\$ 3,566.15	Projects-Bonding	\$ 21,091.65
Interest Income	\$ 31.76	County Levy	\$ -0-
State of MN-Administrative	\$ -0-	SWCD Tech Assistance	\$ -0-
Miscellaneous Income	\$ -0-	Other Income	\$ -0-

Paid bills are summarized below:

Administration	\$ 14,983.33	Office Supplies	\$ -0-
Bonding Project Funds	\$ -0-	Other Insurance	\$ -0-
Capital Outlay	\$ 5,350.81	Postage	\$ -0-
Contract Services - RCRCA	\$ 1,715.12	Professional Services	\$ 9,127.50
Directors’ Expense	\$ -0-	Project Expenses Paid	\$ 42,486.28
Directors’ Insurance	\$ -0-	Project Permit Fees	\$
Employee Expense	\$ 223.33	Rent	\$ 837.00
Field Supplies	\$ -0-	Telephone	\$ 19.66
Investigating & Testing	\$ -0-	Utilities	\$ -0-
Maintenance & Repair	\$ 1,551.67	Vehicle Expense	\$ 8.00
Miscellaneous Expense	\$ 173.27	Continuing Education	\$ -0-

Bill for approval moved to April due to no meeting in March:

Professional Fees (Bolton & Menk)	\$ 4,567.50
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APPROVE AREA II TREASURER’S REPORT – April 2019. Netzke reviewed the financials with the Board. Revenue received: \$5,674.83 Contract Services Income, \$23,326.90 County Levy, \$150.00 Other Income and \$26.62 Interest Income. The bills for April were routine with the exception of three pay periods in April. Motion by Anderson, seconded by Gunnink, to approve the April Treasurer’s Report and for payment of the bills. Motion carried unanimously.

Revenue as recorded:

Contract Service Income (RCRCA)	\$ 5,674.83	Projects-Bonding	\$ -0-
Interest Income	\$ 26.62	County Levy	\$ 23,326.90
State of MN-Administrative	\$ -0-	SWCD Tech Assistance	\$ -0-
Miscellaneous Income	\$ -0-	Other Income	\$ 150.00

Paid bills are summarized below:

Administration	\$ 21,124.20	Office Supplies	\$ 66.00
Bonding Project Funds	\$ -0-	Other Insurance	\$ -0-
Capital Outlay	\$ -0-	Postage	\$ 30.00
Contract Services - RCRCA	\$ 1,101.45	Professional Services	\$ -0-
Directors’ Expense	\$ -0-	Project Expenses Paid	\$ -0-
Directors’ Insurance	\$ -0-	Project Permit Fees	\$ -0-
Employee Expense	\$ 144.42	Rent	\$ 837.00
Field Supplies	\$ -0-	Telephone	\$ 20.42
Investigating & Testing	\$ -0-	Utilities	\$ -0-
Maintenance & Repair	\$ 171.30	Vehicle Expense	\$ 80.00
Miscellaneous Expense	\$ -0-	Continuing Education	\$ -0-

Approved bills for payment are summarized below:

Professional Services (March)	\$ 4,567.50	Professional Services (April)	\$ 8,627.50
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APPROVE NEW AREA II BONDING COST SHARE CONTRACTS.

FY2019 Bonding

Charlie Bjorklund	Lyon – Monroe 25	410 Grade Stabilization Repair
EST Cost: \$ 20,247.81		EST Cost Share: \$ 15,185.85 (75%)

Netzke presented a grade stabilization repair contract: Lyon – Monroe 25. Motion by Gunninck, seconded by Johnson, to approve the contract as presented. Motion carried unanimously.

EXECUTIVE DIRECTOR’S REPORT.

- **Copier/Printer Installation** – A&B Business installed the new copier/printer on April 17. There is an interested party for RCRCA’s used machine.
- **Dead Coon Lake Outlet** – With the rapid snowmelt/flooding, the outlet to Dead Coon Lake is severely eroding. RCRCA and Area II have been asked to assist. This will be discussed further as a separate agenda item.

AREA II

- **Administrative Funding Request** – Currently, the funding is in both omnibus environmental finance bills at an amount of \$140,000/year.
- **Water Storage Forum** – Netzke was one of several presenters at the Water Storage Forum held on April 4 at the Kato Ballroom in Mankato. Over 100 people were in attendance to hear about the changing climate and hydrological conditions that are impacting our streams with increased flows and erosion.

RCRCA

- **Quarterly Invoices** – Quarterly invoices for WPLMN, WRAPS (planning), Cottonwood WRAPS, Redwood WRAPS, and Discovery Farms were submitted in April.
- **Lake Redwood Dredging Project** – The Resolution was approved and signed by the Executive Board on April 19. A contract should be coming within a few weeks. Once the contract is fully executed, a meeting with RCRCA, City of Redwood Falls, and Houston Engineering will be scheduled to discuss timeline and priorities. A draft timeline has been prepared by Houston.

- **MDA Pesticide Monitoring** – The Purchase Order for the May-June 2019 sampling has arrived in the amount of \$2,600. The July-August Purchase Order (due to the new fiscal year) will be \$2,900 which includes 3 lake samples from North Double Lake.
- **Draft Cottonwood River TMDL** – Wenck Associates provided the first draft of the Cottonwood River TDML on April 15 for RCRCA and MPCA review. After those revisions are made, another draft will be provided to the Local Work Group for further review and comment. The format is based on the Redwood TMDL which was provided in late February.
- **Yellow Medicine WRAPs Cycle 2 Assessments** – The 2nd cycle of the 10-year assessments will begin in 2020 for the Yellow Medicine River. Meetings have been held with MPCA to determine which streams and lakes to reassess and if new monitoring concerns have arisen. Given the current staffing of the YMRWD, they are interested in subcontracting with RCRCA for sample collection and to train their staff.
- **2019 Canoe Trip** – The annual trips are planned: Cottonwood River on June 18 and Redwood River on June 20. A flyer was provided to the board members; the flyer was also emailed to the counties and SWCDs.

RCRCA – COPIER/PRINTER DISPOSAL. After discussion, the consensus of the board is to advertise the printer/copier for sale in accordance with government disposal procedures. The price range was set by the RCRCA Executive Board.

REQUEST TO RESCHEDULE JUNE MEETING. A conflict exists as the AMC District 8 meeting is scheduled on the normal meeting day in Tyler, MN at the Tyler Golf Club in the morning. The RCRCA Executive Board considered other meeting dates, which were not agreeable to all, and it was recommended that our meeting be held the same day at the Tyler Golf Club, starting at 1:00 PM. Netzke checked on the availability and there is a \$150 rental fee. **RCRCA** – Motion by Meulebroeck, seconded by Carter, to hold the June 6 meeting at 1:00 PM at the Tyler Golf Club. Motion carried unanimously. **AREA II** - Motion by Gunninck, seconded by Kack, to hold the June 6 meeting at 1:00 PM at the Tyler Golf Club. Motion carried unanimously

AUTHORIZE EXECUTIVE DIRECTOR SIGNATURE ON LAKE REDWOOD CONTRACT. Netzke requested authorization to sign the Lake Redwood Reclamation Project contract which will be arriving soon. Motion by Drietz, seconded by Lingbeek, to authorize Netzke to sign the necessary documents to facilitate the start of the project. Motion carried unanimously.

DEAD COON LAKE OUTLET EROSION (Lincoln/Lyon Counties). Drietz updated the Boards on the current status of the outlet which is a private driveway that has been severely eroded due to the recent snowmelt and flooding. In the past 10 years, Lincoln County has invested thousands of dollars into the gravel replacement and grading of the driveway. Drietz visited the site on April 18 and shared photos of the current condition. Lincoln County has been investigating a special matting that would hold soil in place to reduce erosion on the slopes as well as across the driveway. The board had questions on cost of the matting and other projects in the area that have used the product. The Lincoln County Highway Engineer has requested that information. Netzke located the maintenance agreement for the outlet which was reconstructed in 1987. The agreement stipulates that future maintenance would be shared: 25% Lincoln County, 25% Redwood County and 50% Lyon County. Additionally, any maintenance over \$5,000 would require pre-approval of the counties before proceeding. Netzke suggested that the best approach would be for the county engineers, at least one commissioner from each county, in addition to Netzke, Hansel and Moldestad, to visit the site once the waters have receded to view the damage and agree upon a repair method. It would be wise to include DNR into this site visit as well as any redesign would involve DNR permitting. Lingbeek suggested that June 6 may be a possible date for this site visit as it would be fairly close to Tyler and the three commissioners already present for the meetings on that day.

2019 LEGISLATIVE SESSION UPDATES. Currently Area II administrative funding is in both House and Senate bills for \$140,000/year for the biennium.

AREA II ENGINEER'S REPORT (March & April). Netzke reviewed the Engineer's Report with the Board. ***Holly 7 Grade Stabilization, Murray County.*** Plans for this project have been approved by the NRCS. Bids will be received on May 13. The project will be funded through EQIP and Murray SWCD. ***Nordland 20 Small Dam, Lyon County.*** Groundworks of Ivanhoe is scheduled to start this project when the weather conditions permit.

Wetland credits have been purchased and all permits are in hand. ***Alta Vista 18 Small Dam Repair, Lincoln County.*** Plans for this project are completed and funding is being secured. The landowner has passed away and other family members are being contacted. ***Charlestown 34 Small Dam, Redwood County.*** Work on this project will start in the spring. Wetland credits have been purchased and a WCA Notice of Decision has been received. ***Springdale 19 Dams, Redwood County.*** Plans for this project are being prepared for the original site. A possible downstream dam location has been investigated and a meeting with that landowner will be held on April 29 to see if some cropland loss would be acceptable. The funding for the project(s) may be landowner-provided rather than through the establishment of a special taxing district. ***Lyons 12 Small Dam Repair, Lyon County.*** This is a typical dam repair project. The plans are nearing completion and a meeting with the landowner will be scheduled soon. ***Ann 17 Small Dam, Cottonwood County.*** This project, in a pasture area, has good potential for the reduction of downstream flows. We met recently with the landowner who wishes to proceed. Bids will be received on May 6. ***Monroe 25 Small Dam Repair, Lyon County.*** This project involves the repair of a dam damaged by the July 2018 storm event. The pipe will be removed and replaced, erosion repaired and emergency spillway widened. Bids were received April 29 and the low bidder was Cooreman Contracting, Inc. at \$20,247.81. The second low bidder was Ryan West Excavating at \$21,282.70 and the Engineer's Estimate with contingency was \$20,746.00. Funding is being provided with the FY19 Bonding. ***Custer 10 Small Dam, Lyon County.*** Design of this dam was started a number of years ago. With a recent increase in the erosion occurring at the site and with funding available, the landowner would again like to pursue the project. A meeting with the landowner is planned. ***Kurtz Wetland Restoration, Lyon County.*** Design work for this restoration project is underway. We plan to meet with Mr. Kurtz on May 6 and submit the plans to BWSR for review soon. ***Holly 2 Grade Stabilization, Murray County.*** The site is on a steep ravine and appears to provide good storage and flow reduction characteristics. The project is expected to be funded with Plum Creek 319 funds in 2020. Because construction is not planned for another year, design work has been postponed. ***Lamberton 26 River Bank Stabilization, Redwood County.*** This project is targeted toward the stabilization of a portion of Dutch Charley Creek adjacent to the wastewater stabilization ponds for the City of Lamberton. Because of the close proximity to the ponds and risk of wastewater entering the creek if the erosion is not addressed, the project is considered high priority. A permit application has been submitted to the DNR and Corps of Engineers and we are awaiting comments. May 1 was the end of the 30-day comment deadline. ***Nordland 25 Grade Stabilizations, Lyon County (Ghent).*** This site has two potential dams and would help provide flood storage above the City of Ghent. A meeting was held with the City Administrator to explain that the sites will only provide limited flood control benefits to the City since the sites are far upstream from the City. It was suggested that those funds may be better utilized to flood proof City-owned utilities. We will await further word from the City if they want to proceed any further after the council discusses the issue. ***Holly 19 Grade Stabilization, Murray County.*** Design work is progressing on this project which would add a series of terraces to a farm field to control erosion. Because the project will be funded with EQIP, a May 17 deadline is in place for submittal of the plans to the NRCS. ***Sodus 2 Small Dam, Lyon County.*** Bids for this project were received on March 4. The low bidder was R & G Construction with a bid of \$39,344.25 while the Engineer's Estimate was \$43,352.65 with contingency. The wetland credits for the project have been purchased and we expect construction to start as soon as weather conditions permit.

AREA II BIENNIAL PLAN UPDATE – DRAFT FY20 BUDGET. Netzke provided the Board with a draft budget that will need approval in June. She answered questions on the current financial status compared to the projected FY20 budget.

RCRCA JPO. Netzke provided the board with an updated Joint Powers Agreement with the only change made being the effective date of the agreement (July 1, 2109 – June 30, 2021). She will provide the agreement to the counties and SWCDs and request that its approval and signature authorization be put on the May meeting agendas. RCRCA Board members were asked to obtain authorization for agreement signature at the June 6 meeting.

ADJOURNMENT. Area II Chairman Maatz and RCRCA Chairman Johnson declared the Joint Area II/RCRCA meeting adjourned at 10:24 AM.

UPCOMING MEETINGS.

June Board Meeting	Thursday, June 6, 2019	<i>Tyler Golf Club – Tyler, MN – 1 PM</i>
July Board Meeting	Thursday, July 11, 2019	Marshall, MN – BWSR Meeting Room – 9 AM
August Board Meeting	Thursday, August 1, 2019	Redwood Falls – Redwood County Learning Center – 9 AM

Area II Chairman John Maatz

Date