

# AREA II

## AREA II / RCRCA

**July 11, 2019 Board of Directors Meeting  
BWSR Conference Room – Marshall, MN**

**AREA II Members Present:** Jeff Veerkamp, John Maatz, Rick Anderson, Lori Gunnink, Luke Johnson, Dennis Groebner and Glen Kack.

**RCRCA Members Present:** Jeff Veerkamp, Jeff Nielson, Glen Sorensen, Rick Anderson, Mark Meulebroeck, Lori Gunnink, Paul Posthuma, Luke Johnson, Dennis Groebner, Ed Carter, and Glen Kack.

**Others Present:** Kerry Netzke – Executive Director, Joy Bruns – RCRCA Office Manager, John Boulton – YMRWD, and Trudy Hastad & Mitch Enderson – LQP-YB Watershed.

The meeting was called to order at 9:00 AM by Area II Chairman Maatz and RCRCA Chairman Johnson.

**ADOPT AGENDA.** Chairman Maatz asked for any additions to the Agenda. Netzke requested an addition for Dam Inspections Update under Other Business. Motion by Gunnink, seconded by Groebner, to approve the Agenda as amended. Motion carried unanimously.

### **AGENCY AND MEETING REPORTS.**

**YMRWD** – Boulton reported that tiling permits are steadily coming in. It has been a tough year with persistent rainfall preventing surveying and construction.

**LQP-YB WD** – Trudy Hastad reported on several topics. CD 4 landowner meeting is scheduled to discuss redetermination of benefits. The District is working with FEMA on numerous ditch bank repairs. A WRAPS canoe trip on the LQP River was held in June with 23 attending. On July 29, a SAM model demonstration for WRAPS will be held at the Canby City Building. A family event for WRAPS is planned at Del Clark Lake on August 19. CD 54 improvement will be starting this summer and a CD 42 hearing was just held. Work on the Drainage Modernization Grant continues. Area II is providing engineering on the Del Clark Lake grade stabilization projects and the survey work has been completed. Hastad shared pictures of the Lazarus Creek Project which received 10 inches of rain within the last 10 days and is working exactly as designed.

**APPROVE RCRCA MINUTES of June 6, 2019 Board Meeting.** Motion by Groebner, seconded by Nielsen, to approve the June 2019 Minutes as amended. Motion carried unanimously.

**APPROVE AREA II MINUTES of June 6, 2019 Board Meeting.** Motion by Johnson, seconded by Anderson, to approve the June 2019 Minutes as amended. Motion carried unanimously.

**APPROVE RCRCA TREASURER’S REPORT – June 2019.** Netzke reviewed the financials with the board. Motion by Nielsen, seconded by Carter, to approve the June 2019 Treasurer’s Report and for payment of the bills. Motion carried with Groebner abstaining from the vote due to a conflict of interest.

**APPROVE AREA II TREASURER’S REPORT – June 2019.** Netzke reviewed the financials with the Board. Revenue received: \$3,752.21 Contract Services Income, \$4,822.10 County Levy and \$114.31 Interest Income. Motion by Anderson, seconded by Gunnink, to approve the June Treasurer’s Report and for payment of the bills. Motion carried unanimously.

**Revenue as recorded:**

Contract Service Income (RCRCA)	\$ 3,752.21	Projects-Bonding	\$ -0-
Interest Income	\$ 114.31	County Levy	\$ 4,822.21
State of MN-Administrative	\$ -0-	SWCD Tech Assistance	\$ -0-
Miscellaneous Income	\$ -0-	Other Income	\$ -0-

**Paid bills are summarized below:**

Administration	\$ 14,983.33	Office Supplies	\$ 41.18
Bonding Project Funds	\$ -0-	Other Insurance	\$ 76.00
Capital Outlay	\$ -0-	Postage	\$ -0-
Contract Services - RCRCA	\$ 1,290.27	Professional Services	\$ 2,320.00
Directors' Expense	\$ -0-	Project Expenses Paid	\$ -0-
Directors' Insurance	\$ -0-	Project Permit Fees	\$ 400.00
Employee Expense	\$ 241.86	Rent	\$ 837.00
Field Supplies	\$ -0-	Telephone	\$ 22.84
Investigating & Testing	\$ -0-	Utilities	\$ 60.00
Maintenance & Repair	\$ 618.03	Vehicle Expense	\$ 302.51
Miscellaneous Expense	\$ 34.60	Continuing Education	\$ -0-

**Bill for approval:**

Professional Fees (Bolton & Menk)	\$ 3,480.00
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**APPROVE AREA II BONDING COST SHARE APPLICATIONS/AMENDMENTS/CANCELLATIONS.**

Netzke presented an Amendment for Lyon – Monroe 25 Grade Stabilization Repair project for an additional \$1,291.50 of cost share due to extra riprap needed to complete the project. The amended cost share amount is \$16,477.35. Motion by Johnson, seconded by Groebner, to approve the amendment. Motion carried unanimously.

**APPROVE AREA II COST SHARE CONTRACT PAYMENT.** Netzke presented the Lyon – Monroe 25 Grade Stabilization Repair project for payment. Motion by Anderson, seconded by Kack, to approve the cost share contract payment. Motion carried unanimously.

**EXECUTIVE DIRECTOR'S REPORT.**

**AREA II**

- **FY20 & FY21 Biennial Plan** – BWSR Southern Region Water Plan Committee will meet within the next two months to review/approve the Plan. The BWSR Board will approve the Committee's recommendation in August.
- **Dead Coon Lake Outlet** – Netzke and Hansel met onsite June 17 with representatives of Lincoln and Lyon County, Bill Moldestad-RCRCA, and the DNR to discuss possible options to improve and armor the outlet to the lake which also happens to be a private driveway. Hansel and Moldestad were asked to draft a feasibility report of the options available and rough cost estimates. Among the options discussed were: armoring the outlet with different materials, adding an additional culvert to pass more flow, and adding a 'Texas Crossing consisting of a series of smaller diameter culverts. Each of the three counties (Lincoln, Lyon and Redwood) were asked to appoint two county commissioners to serve on a committee, similar to joint ditches, which will meet as soon as the feasibility report is complete to make some decisions regarding the outlet. A meeting has been arranged for 12:30 PM on Thursday, July 11 in Marshall.
- **FY19 Audit** – The name of the auditing firm that does a large majority of the SWCDs within Minnesota was received, however they have not responded to the online contact form/request. A RFP from this firm, along with other local accounting/auditing firms will be sent out in July for the Board's consideration at the August meeting.
- **County Ditch 37 Pump Station Tour** – As part of the Area 5 MASWCD meeting/tour in Lincoln County, this project was visited. Netzke narrated the tour stop and provided a handout with project details. MDA and ISG is hosting an Agricultural Drainage & Future of Water Quality workshop in Marshall on July 10-11. A bus tour is planned that will include this project, along with Area II's regional approach to floodwater retention, and the City of Marshall's flood control project at Wayside Park. Netzke will attend in order to narrate the tour stop.

**RCRCA**

- **Lake Redwood Dredging Project** – Netzke met with Houston Engineering, Inc. (HEI) at their office on July 2 to discuss the engineering consulting fee budget for the upcoming 4-year project. A very good discussion was had addressing expectations of HEI, RCRCA and the City of Redwood Falls. Data needs and updates since the prior Plan were identified. HEI will formalize their budget to be reviewed/approved by RCRCA at the July 11 meeting and a service contract prepared. A meeting was also held in Redwood Falls on June 10 with HEI, RCRCA, the City and DNR. With DNR Hydrologist Lucas Youngsma taking a year leave of absence starting July 9, he wanted to bring Jim Sehl up to speed on the project and to discuss DNR permit data needs as applications are prepared.
- **City of Springfield Flooding** – A meeting will be arranged with Representative Torkelson and Senator Dahms to further discuss the City’s problems and to see what State resources can be tapped to help them out. Both legislators agreed to a meeting at their Town Hall meeting in Redwood Falls following the legislative session.
- **Canoe Trips** – The Cottonwood River trip was cancelled due to high flows and flood damages to the launch and landing locations. The Redwood River trip was held with 18 people on the river and 4 on land. There were 35 signed up but the threat of showers kept several from attending. A good time was had with the higher-than-typical flows that were well within the safety zone.

**2019 ANNUAL MEETING FOR AREA II/RCRCA – Date & Location.** Netzke noted that we should look at potential dates and locations for the 2019 Annual Meeting which is normally in November. We have been successful holding it on the normal meeting date of the first Thursday of the month. After some discussion, the consensus of the board is to check schedules (AMC, deer hunting & harvest) and a decision will be made next month. Anderson suggested Tom Giles, BWSR as a speaker on Drainage Work Group.

**RCRCA / HOUSTON ENGINEERING INC. – LAKE REDWOOD CONTRACT AND BUDGET.** Netzke requested authorization for the chairman to sign the engineering services contract with Houston Engineering for the Lake Redwood Project. Netzke provided the proposed 4-year tasks and associated budget for Houston Engineering to the Board. After some discussion, motion by Groebner, seconded by Gunnink, to authorize the chairman to sign the contract with Houston Engineering, Inc. Motion carried unanimously.

**DEAD COON LAKE OUTLET EROSION (Lincoln/Lyon/Redwood Counties).** Netzke updated the Boards on the current status of the outlet which is a private driveway that has been severely eroded due to the recent snowmelt and prolonged flooding. A meeting is scheduled for today at 12:30 pm to discuss the options that Hansel and Moldestad have investigated. (*Netzke, Hansel, Drietz, VanDevere, Anderson, Crowley, Walling, Groebner and Lincoln and Lyon County Highway Engineers are expected to attend.*)

**AREA II ENGINEER’S REPORT (May).** Netzke reviewed the Engineer’s Report with the Board.

**Projects Under Construction:** *Delhi 5 Grade Stabilization* – Ryan West Excavating will need to do repair work on this project after last week’s major rain event of 5.5”. *Charlestown 34 Small Dam* – Ryan West Excavating will start work on this project next week. *Holly 7 Grade Stabilization* – Thompson Excavating has not committed to a start date at this time. *Nordland 20 Small Dam* – Groundworks has indicated that they will start work on this project in July. *Monroe 25 Small Dam Repair* – Cooreman Contracting, Inc. has completed work on this project. Payment is being arranged. *Lamberton 26 River Bank Stabilization* – L&S Construction has indicated that they would like to start work the week of July 15 on this project near Lamberton.

**Projects Being Designed:** *Springdale 19 Dams, Redwood County.* Plans for this project are completed and permit applications have been submitted to the DNR and Corps of Engineers. An initial response has been received which requests several additional items; one of which is a dam breach model. We expect a number of questions to arise in the permitting process since this is a rather large structure on a protected watercourse. A possible additional downstream dam location has also been investigated and we are awaiting the landowner’s decision on whether he is interested in further investigations. *Custer 10 Small Dam, Lyon County.* The plans for this project are completed and permit applications have been submitted to the DNR and Corps of Engineers. An Engineer’s Design Report for the dam is nearly complete, but we are awaiting a Cultural Resources report which will complete the report. Notice of Decision from WCA has been received which identifies additional wetlands to be mitigated for a potential impact area of 0.73 acres. *Kurtz Wetland Restoration, Lyon County.* The project plans are nearing completion and we are hoping for an initial review of the design by BWSR in the coming weeks. *Sodus 2 Small*

**Dam, Lyon County.** Construction work on this project should start as soon as conditions allow. **Dead Coon Lake Outlet Recommendations, Lincoln County.** After sustained spring flooding over the driveway/outlet for Dead Coon Lake, Area II and RCRCAs were called upon to investigate ways to mitigate damages caused by excessive flows. Several options have been developed and the results presented in a preliminary report. A committee from Lincoln, Lyon and Redwood Counties is expected to review the report shortly. **Royal 36 Small Dam Repair, Lincoln County.** This is a typical small dam with a deteriorated metal outlet pipe in need of repair. What makes this project unique is that it is adjacent to Hawks Nest Lake with the outlet pipe discharging directly to the lake. The plans for this project should be complete in the next week or two. **Del Clark Lake Sediment Ponds.** After receiving Clean Water Fund grant funding, the Lac qui Parle-Yellow Bank Watershed District is proceeding with design and construction of three sediment ponds on tributary streams adjacent to Del Clark Lake. The survey work for these ponds has been completed and initial design is underway.

**AREA II DAM INSPECTION UPDATE.** Annual inspections were completed by Netzke and DeSchepper the week of June 24. A summary of the findings follows beyond the normal spraying of thistles and nuisance brush/small trees: **Wellner-Hageman** – Leafy Spurge has spread and spraying is highly recommended; removal of trees from Sediment Basin and Small Dam adjacent to park entrance road. **Lake Laura** – no findings. **Minett-Krantz** – Adjust dislodged trash rack. **Schoper-Bush** – Reposition tilted low-flow trash rack and missing bolt. **Fales-VanHyfte** – gravel and grade top of dam embankment to remove ruts. **Sonstegaard-Telste** – Remove debris from low-flow trash rack. **Hauschild-Thange** – Remove additional logs that have floated onto the dam embankment. YMRWD has been asked to either hydroseed (\$6500) or conventional seed (\$3000) the embankment as the sustained high water levels from 2018 and early 2019 have caused total loss of vegetation. 0.4 acres of seeding is estimated. YMRWD has agreed to take care of this.

**ADJOURNMENT.** Area II Chairman Maatz and RCRCAs Chairman Johnson declared the Joint Area II/RCRCAs meeting adjourned at 10:09 AM.

**UPCOMING MEETINGS.**

August Board Meeting	Thursday, August 1, 2019	Redwood Falls – Redwood County Learning Center – 9 AM
September Board Meeting	Thursday, September 5, 2019	Marshall, MN – BWSR Conference Room – 9 AM
October Board Meeting	Thursday, October 3, 2019	Redwood Falls – Redwood County Learning Center – 9 AM

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John Maatz, Area II Chairman

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Date