

AREA II

AREA II / RCRCA

**October 3, 2019 Board of Directors Meeting
Redwood County Learning Center, Redwood Falls, MN**

AREA II Members Present: Jeff Veerkamp, Larry Anderson, John Maatz, Joe Drietz, Rick Anderson, Lori Gunnink, Luke Johnson, Dennis Groebner and Glen Kack.

RCRCA Members Present: Jeff Veerkamp, Larry Anderson, Clark Lingbeek, Joe Drietz, Glen Sorensen, Rick Anderson, Mark Meulebroeck, Lori Gunnink, Paul Posthuma, Luke Johnson, Larry Fenicle, Dennis Groebner, Ed Carter and Glen Kack.

Others Present: Kerry Netzke – Executive Director, Joy Bruns – RCRCA Office Manager, and Mitch Enderson – LQP-YB Watershed District.

The meeting was called to order at 9:00 AM by RCRCA Chairman Johnson and Area II Chairman Maatz.

ADOPT AGENDA. Chairman Johnson asked for any additions to the Agenda; none were presented. Motion by Posthuma, seconded by Meulebroeck, to approve the Agenda as presented. Motion carried unanimously.

AGENCY AND MEETING REPORTS.

MASWCD – Supervisor Lingbeek reported on the Governance Meeting, held every 2 years, which was conducted jointly with the watershed districts. MCIT was present for questions. The Finance Committee met yesterday and decided upon a slight increase in dues. Area V will meet November 21 in Marshall. Watowan IWIP – MCIT presented different ways to administer the plan (joint powers entity vs. other agreements). Some counties are choosing not to participate due to the small number of acres contributing to the watershed.

AMC – Commissioner Rick Anderson reported on the AMC Legislative Conference held in Duluth. The Environmental Committee has the same priorities as last year: Section 404 assumption; finding markets for recyclables and money for forfeited properties. The next board meeting is October 18.

LQP-YB WD – Enderson reported on various ditch projects in progress: CD 4 - ditch viewers have been selected for the Redetermination of Benefits; CD 54 - delays due to sandy soils and rain which required dewatering; and CD 24 - trying to compromise with DNR, however DNR hasn't been wanting to meet. The Drainage Modernization Grant data has been provided to Houston Engineering to enter into the data base. The last public event for WRAPS is scheduled for October 9 with the 10th grade Biology class from Dawson-Boyd. They will experience fish shocking, IBI testing and examples of invertebrates, and a review of the impairments and AIS. The sediment control basins for Del Clark Lake will have Spring 2020 construction as wetlands need to be delineated. WCA – permit applications are slowing. Since July/August, 13 septic loans have been approved.

BWSR – Jason Beckler has been promoted to BWSR Assistant Easement Section Manager, with his last day as a Board Conservationist on October 15.

YM-1W1P – The next Watershed Based Funding amount will be \$814,603, an increase of about \$262,000.

APPROVE RCRCA MINUTES of September 2019 Board Meeting. Motion by Drietz, seconded by Lingbeek, to approve the September 2019 Minutes as amended. Motion carried unanimously.

APPROVE AREA II MINUTES of September 2019 Board Meeting. Motion by Rick Anderson, seconded by Johnson, to approve the September 2019 Minutes as amended. Motion carried unanimously.

APPROVE RCRCA TREASURER’S REPORT – September 2019. Netzke reviewed the financials with the Board. Motion by Lingbeek, seconded by Carter, to approve the September 2019 Treasurer’s Report and authorize payment of the bills. Motion carried unanimously.

APPROVE AREA II TREASURER’S REPORT – September 2019. Netzke reviewed the financials with the Board. Revenue received: \$4,934.25 Contract Services Income, \$41,072.48 Bonding Reimbursement and \$27.84 Interest Income. Monthly expenses were routine. Bill for approval: Bolton & Menk \$3,480.00 for Professional Services. Motion by Rick Anderson, seconded by Gunninck, to approve the September 2019 Treasurer’s Report and authorize payment of the bills. Motion carried unanimously.

Revenue as recorded:

Contract Service Income (RCRCA)	\$ 4,943.25	Projects-Bonding	\$ 41,072.48
Interest Income	\$ 27.84	County Levy	\$ 0.00
State of MN-Administrative	\$ 0.00	SWCD Tech Assistance	\$ 0.00
Miscellaneous Income	\$ 0.00	Other Income	\$ 0.00

Paid bills are summarized below:

Administration	\$ 15,309.69	Office Supplies	\$ 52.63
Bonding Project Funds	\$ 0.00	Other Insurance	\$ 0.00
Capital Outlay	\$ 0.00	Postage	\$ 0.00
Contract Services - RCRCA	\$ 1,164.39	Professional Services	\$ 6,046.50
Directors’ Expense	\$ 0.00	Project Expenses Paid	\$ 24,641.13
Directors’ Insurance	\$ 0.00	Project Permit Fees	\$ 0.00
Employee Expense	\$ 10.44	Rent	\$ 837.00
Field Supplies	\$ 246.00	Telephone	\$ 87.74
Investigating & Testing	\$ 0.00	Utilities	\$ 0.00
Maintenance & Repair	\$ 116.03	Vehicle Expense	\$ 212.01
Miscellaneous Expense	\$ 15.14	Continuing Education	\$ 0.00

Bill for approval:

Professional Fees (Bolton & Menk)	\$ 3,480.00
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APPROVE AREA II NEW COST SHARE CONTRACT. None presented.

APPROVE AREA II COST SHARE CONTRACT PAYMENT. Netzke presented partial payment #3 for the Lyon – Nordland 20 Grade Stabilization project in the amount of \$9,525.37 (75%). Motion by Veerkamp, seconded by Drietz, to approve the partial payment. Motion carried unanimously.

EXECUTIVE DIRECTOR’S REPORT.

AREA II

- **Rock Lake 15 Dam Repair (Lyon County)** – September 9 - Hansel and Netzke met with the landowner, Lee Carlson, to discuss what he envisions for the repair and what his financial contribution would be. No financial commitment will be made until he sees if the repair is viable and can include manual manipulation of the pool level. He envisions a shallow pond with draw down capabilities via a stop log structure.
- **Dead Coon Lake Outlet** – October 4 - Meeting is scheduled for 10 AM with the 3 counties to meet and discuss any further actions on the outlet.
- **FY19 Audit** – Peterson Company Ltd. has been in contact regarding the upcoming audit. Bruns compiled the information requested for audit review prior to the visit to the office. The date of the visit has not been set.
- **City of Springfield** – October 7 – A meeting has been scheduled from 10 AM – Noon with Senator Dahms, Rep. Torkelson, city and county leadership. Discussion will include what State resources are available to Springfield to help with the recurring flooding of their public facilities.

- **Hopeful Acres WMA (Lincoln Co)** – September 16 – Area II met with DNR Wildlife and Lincoln County Environmental Dept. to discuss the pending purchase of a full section in Hope Township for development into a new WMA. As part of the development, restoring wetlands is desired. This section also lies in the headwaters of JD31 which would benefit greatly by retaining floodwaters. The most logical approach involves a road retention on the township road bordering the property to the north. Approval of the S½ purchase was approved by Lincoln County on September 17. Purchase of the N½ is ongoing and should hopefully be secured by late Spring 2020 or early summer. At that point, Area II will get involved in the project.

RCRCA

- **Statewide WPLMN Sampler Training** – October 2 at Brainerd – As required by the grant, Netzke and Wohnoutka attended, driving up October 1 and staying overnight for the 8 AM start. All expenses are reimbursed by the grant.
- **Lake Redwood Dredging Update** – Houston Engineering, Inc. (HEI) is summarizing their monthly tasks as part of their invoice. Beyond that report, HEI met with the adjacent landowners to the west of the dewatering pond to discuss what the project/pipeline will involve and to see if they would be open to running the pipeline on their property. Soil borings were collected in the dewatering pond area for assurance of adequate dike building materials quality and quantity.
- **CBF Applications** – Netzke submitted grant applications for the Upper Three Mile Creek (Redwood River) for \$180,000 (\$45,000 match by landowners) and Plum Creek (Cottonwood River for \$150,000 (100% match to federal 319 funds). Funding decisions will be announced in December by the BWSR Board.
- **Quarterly Invoices** – Preparations for invoicing all the grants were made, plus the first bonding reimbursement for Lake Redwood.
- **2019 Environmental Fair** – Wohnoutka and Bruns presented with the stream table on September 24-25 at Shetek Lutheran Bible Camp. 183 students saw the presentation and were gifted RCRCA water bottles; one class received sunglasses since there were not enough water bottles.

AREA II – Delhi 5 Grade Stabilization. Netzke informed the board that Bolton & Menk issued Area II a check for the design error with this project. The deposit will be reflected in the October financial report.

RCRCA – LAKE REDWOOD DREDGING UPDATE. Netzke reported that she contacted Novotny Real Estate for an appraisal/negotiating quote for the dewatering pond land purchase. Yesterday she received notice that Novotny would not be submitting a quote. The board requested that she look into different sources for this portion of the Lake Redwood Project. Redwood County has utilized Estebo, Frank & Munshower, Ltd for land acquisitions. Netzke also reported that soil borings were required to ensure that the soils were suitable for the designed dewatering pond. Crop damages will need to be paid to the renter, Steve Sandven. A negotiated price was determined of \$985.21 (70,599 sq. ft. x (1 acre/43560 sq. ft.) x (167 bushels/acre county average) x \$(3.64/bushel). Motion by Lingbeek, seconded by Gunnink, to approve the crop damage calculation and to issue payment to the renter. Motion carried unanimously.

AREA II ENGINEER’S REPORT (August). Netzke reviewed the Engineer’s Report with the Board.

Projects Under Construction: *Holly 7 Grade Stabilization* – Thompson Excavating has completed the project. *Nordland 20 Small Dam* – Ground Works has laid the pipe and is building the embankment for this dam. **Willow Lake 10 Grade Stabilization** – Schmidt Construction has completed the pipe and embankment work and is working on the finishing work (seeding/mulching/erosion control) for this project.

Projects Being Designed: *Springdale 19 Dams, Redwood County.* Plans for this project are completed and permit applications have been submitted to DNR and Corps of Engineers. Additional information has been submitted to the DNR as requested. We are seeking concurrence for the dam location with the Tracy Golf Course before providing further information to the USACE. *Custer 10 Small Dam, Lyon County.* The plans for this project are completed and permit applications have been submitted to DNR and Corps of Engineers. Again, we have responded to a number of questions from the DNR about this structure. A Notice of Decision from WCA has been received which identifies additional wetlands to be mitigated for a potential impact area of 0.73 acres. An archeological survey has been requested and will be conducted by the NRCS. This must be completed before

permits are processed. ***Kurtz Wetland Restoration, Lyon County.*** The project plans are complete and we have submitted a draft copy to BWSR for review and comment. Comments have recently been received and we are working on a response to BWSR. ***Sodus 2 Small Dam, Lyon County.*** Construction work on this project should start as soon as conditions allow. ***Royal 36 Small Dam Repair, Lincoln County.*** This is a typical small dam with a deteriorated metal outlet pipe in need of repair. The project has been bid with the only bidder being Ground Works LLC with a bid of \$25,827. The engineer's estimate was \$28,119 without contingency. ***Del Clark Lake Sediment Ponds.*** After receiving grant funding, the LQP-YB Watershed District is proceeding with design and construction of three sediment ponds on tributary streams adjacent to Del Clark Lake. Design is well underway and we are looking at alternatives to create the sediment ponds while trying to reduce the cost of controlling large storm events. A determination of wetlands and potential impacts is being conducted. Netzke explained that Hansel provided two design options for each of the 3 sites: one with larger flow reduction, and one with less. Enderson sought direction from his board on the options. The Board wishes to achieve the most sediment reduction for Del Clark Lake, as intended in the grant, despite this option having the higher associated cost. ***Holly 16 Grade Stabilization Repair, Murray County.*** The DNR decided to waive any permit requirement for this dam. Bids have been received with Ryan West Excavating being the only bidder at \$33,018.60. The engineer's estimate was \$31,929 without contingency. ***Holly 2 Small Dam, Murray County*** – A wetland delineation has recently been completed for this project. The delineation identified some small areas of wetlands, primarily in the eroded creek channel, which need to be evaluated for impacts of the project. Once we receive the delineation report, we will work on permit applications for the project.

AREA II ADMINISTRATIVE SERVICES GRANT. Netzke received the agreement for the \$140,000 appropriation via email for signature. BWSR guidelines recommend that the Official Signatory not be the grantee's Authorized Representative (Netzke) and should also be an elected/appointed official. Motion by Rick Anderson, seconded by Veerkamp, to authorize Chairman Maatz to sign the grant agreement. Motion carried unanimously.

SET JANUARY 2020 MEETING DATE. The consensus of the board is to hold the meeting on the normal day, January 2, 2020. Any changes to the county board committee appointments would not be in place until February.

2019 ANNUAL MEETING FOR AREA II/RCRCA – UPDATE. Netzke has reserved the Grandview Winery near Belview, MN for the Annual Meeting on November 7, 2019. Tom Gile will be the speaker addressing the Drainage Work Group. The tentative schedule is: board meeting at 2:00 pm, Annual Meeting registration 3:00, Annual Meeting to start at 3:30 pm, and buffet-style meal planned for 5:30 pm. The menu will be a pizza buffet with non-alcoholic beverages provided; other beverages will be available for purchase by the attendees.

AREA II – ADJOURNMENT. Area II Chairman Maatz declared the Area II meeting adjourned at 10:04 AM. All non-RCRCA board members left the meeting.

UPCOMING MEETINGS.

November Board Meeting	Thursday, November 7, 2019	Belview, MN – Grandview Winery – 2 PM
Annual Board Meeting	Thursday, November 7, 2019 PM	Belview, MN – Grandview Winery–3 PM Register, 3:30
December Board Meeting	Thursday, December 5, 2019	Redwood Falls – Redwood County Learning Center – 9 AM
January Board Meeting	Thursday, January 2, 2020	Marshall, MN – BWSR Conference Room – 9 AM

John Maatz, Area II Chair

Date