

# AREA II

## AREA II / RCRCA

**November 7, 2019 Board of Directors Meeting**  
**Grandview Winery, 42703 Grandview Ave, Belview, MN**

**AREA II Members Present:** Jeff Veerkamp, Larry Anderson, Norm Holmen, John Maatz, Rick Anderson, Lori Gunnink, Luke Johnson, Dennis Groebner and Glen Kack.

**RCRCA Members Present:** Jeff Veerkamp, Jeff Nielsen, Larry Anderson, Norm Holmen, Clark Lingbeek, Glen Sorensen, Rick Anderson, Mark Meulebroeck, Lori Gunnink, Paul Posthuma, Luke Johnson, Dennis Groebner, Ed Carter and Glen Kack.

**Others Present:** Kerry Netzke – Executive Director, Joy Bruns – RCRCA Office Manager, Shawn Wohnoutka – RCRCA GIS/Outreach Technician and Grant Herfindahl – Congressman Collin Peterson’s Agriculture Assistant.

The meeting was called to order at 2:03 PM by RCRCA Chairman Johnson and Area II Chairman Maatz.

**ADOPT AGENDA.** Chairman Johnson asked for any additions to the Agenda. Additions requested of MAGIC Account Broker Agreements and Area II Joint Powers Agreement renewal. Motion by Rick Anderson, seconded by Carter, to approve the Agenda as amended. Motion carried unanimously.

### **AGENCY AND MEETING REPORTS.**

**MASWCD** – Supervisor Lingbeek reported that the Annual Convention is coming up December 8-10. Area V will meet November 21 in Marshall.

**APPROVE RCRCA MINUTES of October 2019 Board Meeting.** Motion by Holmen, seconded by Kack, to approve the October 2019 Minutes as amended. Motion carried unanimously.

**RATIFY RCRCA MINUTES of October 14, 2019 Executive Board Meeting.** Motion by Meulebroeck, seconded by Lingbeek, to approve the October 14, 2019 Minutes as amended. Motion carried unanimously.

**APPROVE AREA II MINUTES of October 2019 Board Meeting.** Motion by Johnson, seconded by Holmen, to approve the October 2019 Minutes as amended. Motion carried unanimously.

**APPROVE RCRCA TREASURER’S REPORT – October 2019.** Netzke reviewed the financials with the Board. Motion by Nielsen, seconded by Posthuma, to approve the October 2019 Treasurer’s Report and authorize payment of the bills. Motion carried unanimously.

**APPROVE AREA II TREASURER’S REPORT – October 2019.** Netzke reviewed the financials with the Board. Revenue received: \$7,514.25 Contract Services Income, \$9,525.37 Bonding Reimbursement, \$18,030.56 Other Income and \$97.96 Interest Income. Monthly expenses were routine with three pay periods. Bill for approval: Bolton & Menk \$6,960.00 for Professional Services. Motion by Rick Anderson, seconded by Gunnink, to approve the October 2019 Treasurer’s Report and authorize payment of the bills. Motion carried unanimously.

### **Revenue as recorded:**

Contract Service Income (RCRCA)	\$ 7,514.25	Projects-Bonding	\$ 9,525.37
Interest Income	\$ 97.96	County Levy	\$ 0.00
State of MN-Administrative	\$ 0.00	SWCD Tech Assistance	\$ 0.00
Miscellaneous Income	\$ 0.00	Other Income	\$ 18,030.56

**Paid bills are summarized below:**

Administration	\$ 21,613.80	Office Supplies	\$ 99.86
Bonding Project Funds	\$ 0.00	Other Insurance	\$ 0.00
Capital Outlay	\$ 0.00	Postage	\$ 0.00
Contract Services - RCRCA	\$ 1,248.99	Professional Services	\$ 3,480.00
Directors' Expense	\$ 0.00	Project Expenses Paid	\$ 12,696.37
Directors' Insurance	\$ 0.00	Project Permit Fees	\$ 0.00
Employee Expense	\$ 12.76	Rent	\$ 837.00
Field Supplies	\$ 0.00	Telephone	\$ 36.66
Investigating & Testing	\$ 0.00	Utilities	\$ 0.00
Maintenance & Repair	\$ 116.04	Vehicle Expense	\$ 218.53
Miscellaneous Expense	\$ 19.05	Continuing Education	\$ 0.00

**Bill for approval:**

Professional Fees (Bolton & Menk)	\$ 6,960.00
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**APPROVE AREA II NEW COST SHARE CONTRACT.** None presented.

**APPROVE AREA II COST SHARE CONTRACT PAYMENT.** Netzke presented final payment #4 for the Lyon – Nordland 20 Grade Stabilization project in the amount of \$14,697.60 (75%). Motion by Veerkamp, seconded by Groebner, to approve the final payment. Motion carried unanimously.

**EXECUTIVE DIRECTOR'S REPORT.**

**AREA II**

- **Dead Coon Lake Outlet Meeting (Lincoln County)** – October 4 – Summer 2019 repair costs are being covered by FEMA. The counties collectively decided to spend up to \$3,000 to add more rock and gravel to the driveway to hopefully withstand future flood events. Lincoln County will perform the work and will invoice Lyon County 50% and Redwood County 25% of the total cost.
- **Springdale 21 Success Story** – October 24 – Netzke and Brian Pfarr from the Redwood SWCD were interviewed to share the story and success of this project with MN State University Mankato staff working on a McKnight Foundation grant illustrating how floodwater retention can be incorporated onto the landscape by various projects.
- **City of Springfield Meeting** – October 7 – Senator Dahms, Representative Torkelson, Netzke, DNR, city and county leadership met to discuss State resources available to help Springfield with flooding of their public facilities. Bonding is not a good option as requests already outweigh the funds available. LCCMR or CWF grants would be more applicable. Some other cities have been successful at mitigating flood damages and will be contacted for recommendations.
- **Pipestone City/County Joint Meeting** – October 29 – Steve Weets, former Pipestone County Treasurer, contacted Netzke inquiring into what help Area II may be able to provide to the City of Pipestone as they have endured flooding within the city from a large judicial ditch that is threatening homes and the national monument. Netzke attended the meeting to listen to the concerns. Due to the flat topography, existing bridge constrictions on Hwy 23 & 75 and the railroad, and questionable operation of flood gates within the city, the problem is complex. It does not appear that Area II can assist.

**RCRCA**

- **Executive Board Meeting** – October 15 – In order for the land purchase for the Lake Redwood project to proceed, an Executive Board meeting was called to accept the lump sum bid from Estebo, Frank & Munshower, Ltd. The full Board will be asked to ratify the minutes with the Executive Board action.
- **Ford Pickup Clutch** – About mid-month, Wohnoutka reported that the clutch in the Ford pickup was no longer working. A rough estimate of repair cost from Larry's Repair in Redwood Falls is \$1,200; it could likely be more due to the 4WD. The Board will need discuss our options to replace the vehicle as a 2<sup>nd</sup> vehicle is necessary with the onset of the Lake Redwood dredging.
- **Quarterly Invoices** – Invoicing for all the grants was completed, including the first bonding reimbursement request for Lake Redwood.
- **Lake Redwood Dredging Update** –

10/3/2019: Met with the Lechner's who live adjacent to the CDF to answer questions.  
10/30/2019: Met with the new Redwood Co. Engineer to update him on the project and discuss his concerns.  
11/18/2019: Meeting scheduled at 7:00 PM in Redwood Falls with landowners surrounding the lake, along the disposal pipeline route, and surrounding the CDF. A short presentation will be made with what they may expect leading up to and during construction.

• **BWSR Board Vacancy** – A SWCD representative seat is open. Online applications are due 11/22/2019.

**MAGIC ACCOUNT BROKER AGREEMENT.** Netzke received an email notice this morning that this agreement needs to be signed annually for governmental entities to inform MAGIC of any restrictions in handling the organization's investment funds beyond statutory limits. **RCRCA** – Motion by Meulebroeck, seconded by Lingbeek, to authorize the RCRCA chair to sign the agreement stating no additional investment restrictions. Motion carried unanimously. **Area II** – Motion by Johnson, seconded by Holmen, to authorize the Area II chair to sign the agreement stating no additional investment restrictions. Motion carried unanimously.

**AREA II JPA RENEWAL.** Renewal of the agreement is needed before December 31, 2019. The draft agreement was provided to the Board with only the effective dates changed (1/1/2020 – 12/31/2021). Board members are requested to obtain authorization from their respective counties to sign the agreement at the December 5 meeting. Holmen inquired as to why the agreement was only for 2 years. Netzke stated that at one time it was a 10-year agreement, but was later revised to 2 years to coincide with the biennial appropriation from the State of Minnesota. Motion by Gunnink, seconded by Johnson, to authorize Netzke to send the agreement to the member counties and for the board members to obtain authorization to sign the agreement. Motion carried unanimously.

**AREA II ENGINEER'S REPORT (August).** Netzke reviewed the Engineer's Report with the Board.

**Projects Under Construction:** ***Nordland 20 Small Dam*** – Ground Works has completed all work and seeded the project just before the recent rains. ***Willow Lake 10 Grade Stabilization*** – Schmidt Construction has completed the project.

**Projects Being Designed:** ***Springdale 19 Dams, Redwood County.*** Plans for this project are completed and permit applications have been submitted to the DNR and Corps of Engineers. Additional information has been submitted to the DNR as requested. We are seeking concurrence for the dam location with the Tracy Golf Course before providing further information to the USACE. ***Custer 10 Small Dam, Lyon County.*** The plans for this project are completed and permit applications have been submitted to the DNR and Corps of Engineers. Again, we have responded to a number of questions from the DNR about this structure. A Notice of Decision from WCA has been received which identifies additional wetlands to be mitigated for a potential impact area of 0.73 acres. An archeological survey has been completed and did not find any artifacts. ***Kurtz Wetland Restoration, Lyon County.*** The project plans are complete and we are responding to comments received from BWSR following a preliminary submittal. ***Sodus 2 Small Dam, Lyon County.*** Construction work on this project will likely be delayed until 2020 because of the wet conditions this year. The contractor will honor his bid price. ***Royal 36 Small Dam Repair, Lincoln County.*** The contractor for this project, Ground Works, has not provided a schedule for this work. We hope that it can be completed yet this year. ***Del Clark Lake Sediment Ponds.*** The plans for these three structures are nearly complete. A determination of wetlands and potential impacts is being conducted. ***Holly 16 Grade Stabilization Repair, Murray County.*** The contractor for this project, Ryan West Excavating, has not yet scheduled work on this project. ***Holly 2 Small Dam, Murray County*** – A wetland delineation has recently been completed for this project. The delineation identified some small areas of wetlands, primarily in the eroded creek channel, which need to be evaluated for impacts of the project. Once we receive the delineation report, we will work on permit applications for the project. ***Nordland 18 Water and Sediment Control Basins.*** Design work is completed for three small dikes at this site. This project was competed for the Lyon SWCD and should be bid shortly. ***North Hero 27 Grade Stabilization Repair, Redwood County.*** Plans for this small dike and outlet pipe have been completed. The project will likely be constructed in 2020.

**RCRCA – LAKE REDWOOD DREDGING UPDATE.** Netzke provided a report from Houston Engineering Inc. listing their activities for the month of September. Netzke also reported that Estebo, Frank & Munshower have met with the Larson heirs who own land for the dewatering pond. The pond will require 135-145 acres, however

the family would like to negotiate the possible sale of the 230 acres, with untillable acres at a reduced price. An appraisal will be provided for both options and should be received within the next month for review.

**RCRCA Ford Pickup Repair/Replacement.** Netzke provided the board with the status of RCRCA’s pickups. The 2003 Ford was purchased in used condition 10 years ago. The repairs for the clutch, potentially in excess of \$1,200, is more than the vehicle’s current worth. Netzke asked the board for direction in replacing the pickup. A bid from Lockwood Motors for a pickup identical to the 2016 Dodge has been obtained for \$30,100. A used Chevy regular cab with long box was located at Marthaler-Redwood Falls with high miles for \$8,000 (\$500 trade-in value). After some discussion, the Board recommended: 1) to look for a newer, used pickup (2016-2018 models) with low mileage (30,000-40,000 miles), 2) to check Ford’s GPC program, and 3) continue pricing a crew cab with a short box due to the extra cost for a regular cab with long box. Netzke will continue to investigate options. The vehicle will be needed by April when the busy sampling season starts.

**RCRCA FY2020 DRAFT BUDGET.** Netzke provided a draft budget for the board to review. The Board recommended checking with the counties regarding COLAs being used. Netzke will make adjustments and bring the budget back for approval in December.

**OTHER BUSINESS – December 5<sup>th</sup> Meeting Date.** It was brought to the Board’s attention that the MAWD Drainage meeting is that same day in Alexandria. Only one board member may have the conflict. Consensus of the Board was for the meeting to remain on December 5.

**RCRCA – ADJOURNMENT.** RCRCA Chairman Johnson declared the RCRCA meeting adjourned at 2:50 PM. All non-Area II board members left the meeting.

**PERFORMANCE REVIEW OF DESCHEPPER.** Netzke reported a satisfactory performance review for Deschepper. Her recommendation is a 1% merit increase as budgeted. Motion by Holmen, seconded by Veerkamp, to approve the recommendation of a 1% merit increase. Motion carried unanimously.

**AREA II - ADJOURNMENT.** Area II Chairman Maatz declared the Area II meeting adjourned at 2:54 PM. The Annual Legislative Gathering will commence at 3:30 PM.

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**UPCOMING MEETINGS.**

December Board Meeting      Thursday, December 5, 2019  
January Board Meeting        Thursday, January 2, 2020

Redwood Falls – Redwood County Learning Center – 9 AM  
Marshall, MN – BWSR Conference Room – 9 AM