

AREA II

AREA II / RCRCA

July 2, 2020 Board of Directors Meeting Redwood Learning Center – In-Person and via Zoom

Board consensus to have voice voting. If the vote is not unanimous, a roll call vote will be done.

AREA II Members Present: Jeff Veerkamp, Larry Anderson, John Maatz, Gary Crowley, Lori Gunnink (via Zoom), Luke Johnson, Lon Walling, and Glen Kack (via Zoom).

RCRCA Members Present: Jeff Veerkamp, Larry Anderson, Clark Lingbeek, Glen Sorensen, Gary Crowley, Mark Meulebroeck, Lori Gunnink (via Zoom), Paul Posthuma, Luke Johnson, Larry Fenicle, Lon Walling, Ed Carter (via Zoom) and Glen Kack (via Zoom).

Others Present: Kerry Netzke – Executive Director, Joy Bruns – RCRCA Office Manager, and Tim Dritz – YMRWD.

The meeting was called to order at 9:00 AM by RCRCA Chairman Johnson and Area II Chairman Maatz.

ADOPT AGENDA. Chairman Maatz asked for any additions to the Agenda. Netzke requested an addition to the Agenda: Item #14 – Discussion on 2020 Annual Meeting. Motion by Anderson, seconded by Veerkamp, to approve the Agenda as amended. Motion carried unanimously.

AGENCY AND MEETING REPORTS.

MASWCD AREA 5 – Supervisor Lingbeek – MASWCD is figuring out the resolution process and meeting procedures.

MAWD – Dritz reported that the MAWD Annual Conference is being planned as virtual with hopes that an in-person conference may be allowable by December.

APPROVE RCRCA MINUTES of June 2020 Board Meeting. Motion by Meulebroeck, seconded by Fenicle, to approve the June 2020 Minutes as corrected. Motion carried unanimously.

APPROVE AREA II MINUTES of June 2020 Board Meeting. Motion by Johnson, seconded by Crowley, to approve the June 2020 Minutes as corrected. Motion carried unanimously.

APPROVE RCRCA TREASURER’S REPORT – June 2020. Netzke reviewed the financials with the Board. Motion by Crowley, seconded by Posthuma, to approve the June 2020 Treasurer’s Report and to authorize payment of the bills. Motion carried unanimously.

APPROVE AREA II TREASURER’S REPORT – June 2020. Netzke reviewed the financials with the Board. Revenue Received: \$4,708.50 Contract Services Income, \$4,822.10 FY20 Levy, and \$51.77 Interest Income. This is fiscal year-end for Area II which was right on target with the budget. Bills for approval: Bolton & Menk \$4,640.00 and Ground Works \$6,268.48 (Royal 36). Motion by Veerkamp, seconded by Walling, to approve the June 2020 Treasurer’s Report and to authorize payment of the bills. Motion carried unanimously.

Revenue as recorded:

Contract Service Income (RCRCA)	\$ 4,708.50	Projects-Bonding	\$ 0.00
Interest Income	\$ 51.77	County Levy	\$ 4,822.10
State of MN-Administrative	\$ 0.00	SWCD Tech Assistance	\$ 0.00
Miscellaneous Income	\$ 0.00	PERA Assistance	\$ 0.00

Paid bills are summarized below:

Administration	\$ 15,453.19	Office Supplies	\$ 24.97
Bonding Project Funds	\$ 0.00	Other Insurance	\$ 0.00
Capital Outlay	\$ 0.00	Postage	\$ 0.00
Contract Services - RCRCA	\$ 1,131.55	Professional Services	\$ 2,465.00
Directors' Expense	\$ 0.00	Project Expenses Paid	\$ 6,268.43
Directors' Insurance	\$ 0.00	Project Permit Fees	\$ 300.00
Employee Expense	\$ 60.00	Rent	\$ 837.00
Field Supplies	\$ 0.00	Telephone	\$ 8.06
Investigating & Testing	\$ 0.00	Utilities	\$ 0.00
Maintenance & Repair	\$ 118.89	Vehicle Expense	\$ 103.89
Miscellaneous Expense	\$ 572.15	Continuing Education	\$ 0.00
Insurance	\$ 0.00		

Bill for approval:

Professional Fees	\$ 4,640.00
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APPROVE AREA II NEW COST SHARE CONTRACT.

FY2019 Bonding

David Doubler	North Hero 27 - Redwood	410 Grade Stabilization Repair
EST Cost: \$27,944.40		EST Cost Share: \$20,958.30 (75%)

Netzke presented a new cost share contract for North Hero 27 – Redwood for a dry dam repair. Motion by Walling, seconded by Anderson, to approve up to \$20,958.30 for this project. Motion carried unanimously.

APPROVE AREA II COST SHARE CONTRACT PAYMENT. None presented.

EXECUTIVE DIRECTOR'S REPORT.

Both Area II & RCRCA qualified for the COVID-19 Sick Pay Relief with the State Stay-at-Home Order. The refund has been processed through the quarterly tax filing of the withholding taxes and a check was requested for each organization.

AREA II

- **Bonding Request** – The Bonding Bill was not acted upon during the 1st Special Session held June 12 - June 20. Our local legislators will continue to seek inclusion of funding for Area II.
- **CD37 Wetland Restoration Article** – Ann Wessel from BWSR wrote an article highlighting the Lincoln County Ditch 37 wetland restoration which involved Area II’s engineering and cost-share assistance for the pump station. The article was intended for BWSR’s newsletter and website; additionally, the *Outdoor News* published the article as well. A copy of the article was shared.
- **Rock Lake 15 Dam Restoration (Lyon)** – The Board had authorized staff to acquire soil borings, determine feasibility, and develop a cost estimate to repair the washed out structure located upon the Cottonwood River north of Balaton. The landowner was informed that the very preliminary cost estimate was in excess of \$185,000 as poor soils were encountered. The drilling crew was not able to reach the center of the embankment due to its condition. Hydraulic analysis reveals that no floodwater storage is achievable as the road retention structure owned by Lyon County, approximately ¼ mile downstream, controls the storage. With no storage at this site, Area II cannot cost-share utilizing State of MN Bonding funds. The DNR has since issued a Restoration Order to either restore the dam or remove it.
- **Springdale 21 Road Retention** – The project received FEMA Mitigation Funds to repair the damages from the 2018 July flood, to raise the roadway 2’ and to relocate the emergency overflow section of the road. Area II has provided Plan sheets to DNR for the Dam Safety Permit amendment. Once approved, Plans and Specs will be provided to the township board. DNR has requested that the Dam Breach model be rerun with the proposed conditions.
- **FY20-21 Biennial Plan Update** – The Plan was submitted and staff now have the authority to approve updates.

RCRCA

- **FY2019 Audit** – Kinner & Co. is working on the audit and has had very few questions.
- **Pre-WRAPS Final Report** – The final report summarizing the goals/results/highlights of the grant was approved and the grant retainage amount of \$1,827.86 was received.
- **WPLMN Amendment** – The current grant has been extended through December 31, 2020 as it was set to expire June 30, 2020. Due to the sampling program being shut down for the month of April, and savings that the program received when RCRCA combined SWAG/WPLMN sampling in 2017 & 2018, the State allowed local partners to extend their existing contracts if funds remained. We anticipate the funds running out in September/October at which time a new contract will be processed for FY2021-FY2022.
- **Lake Redwood** – A mandatory pre-bid meeting was held on June 17 for Phase 1 Construction of the Confined Disposal Facility (CDF). 10 of the 12 Plan Holders were in attendance and we were thrilled to have so many interested prime contractors. Bids were opened June 25 with Houston Engineering making a recommendation to RCRCA to award the bid at the July meeting.
- **YM SWAG Lake Sampling** – MPCA is now allowing local partners to collect samples. YMRWD has asked that RCRCA begin collecting lake samples in July, August & September 2020 and May & June 2021.

AREA II – ENGINEER’S REPORT.

Springdale 19 Dam, Redwood County. The DNR has received the signed operation and maintenance agreement. They are ready to issue their permit as soon as easements are signed. The Corps of Engineers disputes the “no wetland” determination made by the Redwood SWCD so we have submitted additional information to the Corps. We are awaiting further word from the Corps. **Custer 10 Small Dam, Lyon County.** The DNR has issued the Dam Safety Permit for this project. A Notice of Decision from WCA has been received which identifies additional wetlands to be mitigated for a potential impact area of 0.73 acres. An archeological survey has been completed and did not find any artifacts. The Corps permit application has been submitted and we await comments. **Kurtz Wetland Restoration, Lyon County.** We held a meeting at the site on June 22. There continues to be some skepticism regarding the project from a few neighboring landowners. The decision as to how to proceed now rests with Mr. Kurtz. One option may be to exclude the ditch system and receive Ag Bank credits instead of Wetland Bank credits. **Del Clark Lake Sediment Ponds.** The Corps of Engineers has issued confusing direction as to their jurisdiction and permitting needs for this project. We are preparing the final bidding documents. **Holly 2 Small Dam, Murray County.** Permit applications to the DNR and Corps have been submitted. We are waiting for further word from these agencies. Partial EQIP funding has been secured. **North Hero 27 Grade Stabilization Repair, Redwood County.** Plans for this small dike and outlet pipe have been completed and have been submitted to the NRCS for approval. Unfortunately, the project was not funded by EQIP. **County Ditch 15A Detention, Yellow Medicine County.** We await information on the CRP options from the County and if that program can be combined with ours and/or funding through the ditch system. EQIP funds were not received for the project. **Gales 36 Grade Stabilization, Redwood County.** Plans have been prepared for this small grade stabilization project just above Lone Tree Creek. Since the project will be partially paid with EQIP funds, the plans have been approved by the NRCS. **Holly 4 Small Dam, Murray County.** Preliminary design for this project is just beginning. The proposed dam would be relatively large and would control flows on a substantial watershed. **Lac qui Parle River Flow Restoration.** More survey data has recently been received from the DNR. We will be using this data to update the flood study and start the design process. **Amiret 28 Diversion, Lyon County.** Design is complete on this project which would create a diversion channel to reroute storm flows away from a house and cattle yard. Funding will likely be some combination of local and township moneys. **Norman 7 Small Dam Repair, Yellow Medicine County.** Design work is completed for this dam repair project. An adjacent shooting range with a clubhouse located in the emergency spillway area necessitated some redesign of the spillway area. EQIP funds were requested, but the project was not selected. **Sandnes 10 Riprap Protection, Yellow Medicine County.** Survey work has been completed for this site along the Yellow Medicine River. Our intent is to develop a preliminary plan and cost estimate so that the landowner can decide if they want to undertake a stabilization project or to restore the river bank. **Redwood Falls 8/9 Small Dam, Redwood County.** Design work has started on this small dam near the Redwood River. The dam would slow down flows from adjacent fields and reduce stream erosion.

AREA II – FY20 AUDIT RESULTS. One bid was received for the FY20 audit from Peterson Company, LTD in the amount of \$2,900.00 (an increase of \$400 from last year). Motion by Johnson, seconded by Anderson, to

accept Peterson Company, LTD's bid of \$2,900 for the Area II FY20 audit and for the Chairman and Executive Director to sign the engagement letter. Motion carried unanimously.

AREA II – LYND 33 (Lyon) APPROVE COUNTY PROJECT FUNDS \$1,709.72. Netzke presented a project that completed in 2018 and during an audit, discovered that the state/local funding percentages needed some adjustment. Lyon SWCD has requested local (non-State) funding of \$1,709.72 to meet the 25% local match requirement. Area II would be using County Project Funds (in excess of \$30,000 currently) for this project. Motion by Walling, seconded by Veerkamp, to approve the funds for Lynd 33. Motion carried unanimously.

LAKE REDWOOD RECLAMATION PROJECT UPDATE.

Engineering: Netzke reviewed Houston Engineering, Inc.'s report for the past month with the Board.

MOA between RCRCA and the City of Redwood Falls. An amended agreement was on the City of Redwood Falls' June 2, 2020 Council Agenda and was approved and signed.

Bids for Confined Disposal Facility (CDF) Construction. Netzke presented the Board with the bids that were opened June 25, 2020 in Redwood Falls. Houston Engineering Inc. prepared a Technical Memo recommending acceptance of Mathiowetz Construction Company's bid of \$966,414.59 for the Phase 1 CDF Construction of the Lake Redwood Reclamation Project. Houston also recommends an additional \$145,000 contingency for potential change orders resulting from unforeseen soil conditions or omissions discovered as the project progresses. DNR is currently completing its analysis of the Plans and Specifications related to the Dam Safety Permit Amendment. Receipt of the amendment is anticipated in the near future. Discussion followed. Motion by Lingbeek, seconded by Veerkamp, to award the contract to Mathiowetz Construction Company in the amount of \$966,414.59 with a contingency amount of \$145,000 pending receipt of the DNR Dam Safety Permit Amendment. Motion carried unanimously.

ANNUAL MEETING. Netzke asked the board for direction on planning the annual meeting that is normally held in November. Discussion followed. Board consensus is to plan for an in-person meeting with a virtual connection. With construction of the CDF for Lake Redwood, the Board would like the presentation to include this as well as a tour of project site. Netzke will check into the Redwood Area Community Center availability and their social distancing and mask requirements.

NEXT MEETING. The next meeting (August 6) should be held in Marshall, however the BWSR meeting room will not meet social distancing requirements. Netzke has requested use of the SW/WC meeting room (which has strict rules for in-person meetings) but would accommodate a larger group. Walling suggested Redwood County Engineer's Office as the Redwood County Learning Center will be used for election judge training soon. Netzke will find a suitable in-door location that will allow for social distancing. This will be posted on the website and included with the board meeting information prior to the meeting.

ADJOURNMENT. RCRCA Chairman Johnson & Area II Chairman Maatz declared the joint meeting adjourned at 10:15 AM.

UPCOMING MEETINGS.

August Board Meeting	Thursday, August 6, 2020	Location to Be Determined
September Board Meeting	Thursday, September 3, 2020	Location to Be Determined
October Board Meeting	Thursday, October 1, 2020	Location to Be Determined

John Maatz, AREA II Chairman

Date