

# AREA II

## AREA II / RCRCA

### December 3, 2020 Board of Directors Meeting Area II/RCRCA Marshall Office via Zoom

*Board consensus to have voice voting. If the vote is not unanimous, a roll call vote will be taken.*

**AREA II Members Present:** Jeff Veerkamp, Larry Anderson, John Maatz, Gary Crowley, Lori Gunnink, Luke Johnson and Glen Kack.

**RCRCA Members Present:** Jeff Veerkamp, Jeff Nielsen, Larry Anderson, Clark Lingbeek, Gary Crowley, Mark Meulebroeck, Lori Gunnink, Paul Posthuma, Luke Johnson, Larry Fenicle, Ed Carter, Glen Kack and Tom Remmele.

**Others Present:** Kerry Netzke – Executive Director, and Joy Bruns – RCRCA Office Manager, Tim Dritz - YMRWD.

The meeting was called to order at 9:04 AM by RCRCA Chairman Johnson and Area II Chairman Maatz.

**ADOPT AGENDA.** Chairman Johnson asked for any additions to the Agenda. With no additions, a motion was made by Crowley, seconded by Carter, to approve the Agenda as presented. Motion carried unanimously.

#### **AGENCY AND MEETING REPORTS.**

**MASWCD** – Supervisor Lingbeek reported that the virtual convention will be Tuesday, December 8<sup>th</sup>. Keynote speaker is David Horsager. Agenda items include: rule changes due to the virtual meeting, election of officers which occurs every 2 years, budget approval and resolutions. All voting will be done online. The venue issue was resolved due to current COVID restrictions ordered by Governor Walz. Small fees are being charged to pay for the keynote speaker and to facilitate the voting.

**AMC** – Commissioner Johnson reported that the virtual convention is December 7<sup>th</sup>. Officer terms have been extended for one year to bypass the voting challenges presented by a virtual convention.

**MAWD** – Tim Dritz reported that the annual convention is in progress virtually, starting on 12/1/2020 and running through 12/4/2020. The business meeting is the morning of 12/4/2020. There will be discussion on financing of water district ditch authority and bonding. The meeting presentations will be available online for 6 weeks after the meeting.

**APPROVE RCRCA MINUTES of November 2020 Board Meeting.** Motion by Lingbeek, seconded by Nielsen, to approve the November 2020 Minutes as corrected. Motion carried unanimously.

**APPROVE AREA II MINUTES of November 2020 Board Meeting.** Motion by Johnson, seconded by Kack, to approve the November 2020 Minutes as corrected. Motion carried unanimously.

**APPROVE RCRCA TREASURER’S REPORT – November 2020.** Financials were reviewed with the Board. Motion by Nielsen, seconded by Gunnink, to approve the November 2020 Treasurer’s Report and to authorize payment of the bills. Motion carried unanimously.

**APPROVE AREA II TREASURER’S REPORT – November 2020.** Financials were reviewed with the Board. Revenue Received: \$4,054.70 Contract Services Income and \$5,713.95 Miscellaneous Other Revenue (MCIT \$479.00 and \$5,234.95 Covid Sick Pay reimbursement), and \$80.32 Interest. Bill for approval: Bolton & Menk \$4,277.50. Motion by Crowley, seconded by Anderson, to approve the November 2020 Treasurer’s Report and to authorize payment of the bills. Motion carried unanimously.

**Revenue as recorded:**

Contract Service Income (RCRCA)	\$ 4,054.70	Projects-Bonding	\$ 0.00
Interest Income	\$ 80.32	County Levy	\$ 0.00
State of MN-Administrative	\$ 0.00	SWCD Tech Assistance	\$ 0.00
Miscellaneous Income	\$ 5,713.95	PERA Assistance	\$ 0.00

**Paid bills are summarized below:**

Administration	\$ 15,758.01	Office Supplies	\$ 33.49
Bonding Project Funds	\$ 0.00	Other Insurance	\$ 0.00
Capital Outlay	\$ 0.00	Postage	\$ 0.00
Contract Services - RCRCA	\$ 1,363.28	Professional Services	\$ 3,842.50
Directors’ Expense	\$ 0.00	Project Expenses Paid	\$ 38,656.28
Directors’ Insurance	\$ 0.00	Project Permit Fees	\$ 0.00
Employee Expense	\$ 0.00	Rent	\$ 837.00
Field Supplies	\$ 0.00	Telephone	\$ 221.04
Investigating & Testing	\$ 0.00	Utilities	\$ 0.00
Maintenance & Repair	\$ 117.33	Vehicle Expense	\$ 201.55
Miscellaneous Expense	\$ 0.00	Continuing Education	\$ 0.00
Insurance	\$ 0.00		

**Bill for approval:**

Professional Fees	\$ 4,277.50
-------------------	-------------

**APPROVE AREA II COMPLETED COST SHARE CONTRACTS.**

**FY2019 Bonding**

<b>David Halverson</b>	<b>Stony Run N 32 - YM</b>	<b>410 Grade Stabilization Repair</b>
<b>EST Cost: \$60,603.90</b>		<b>EST Cost Share: \$45,452.92 (75%)</b>
<b>PARTIAL #1 Cost: \$51,541.70</b>		<b>PARTIAL #1 C/S: \$38,656.28 (75%)</b>
<b>PARTIAL #2 Cost: \$ 9,062.20</b>		<b>PARTIAL #2 C/S: \$ 6,796.65 (75%)</b>
		<b>Area II C/S: \$ 497.93</b>
		<b>YM SWCD C/S: \$ 6,298.72</b>

Netzke requested payment for one completed cost share contract (Stony Run N 32 – Yellow Medicine). Motion by Johnson, seconded by Veerkamp, to approve the payment as detailed. Motion carried unanimously.

**EXECUTIVE DIRECTOR’S REPORT.**

- **COVID** – With the rising cases in all of the surrounding counties, employees were reminded that they may work from home if they are uncomfortable in the office. Most of the employees continue to work in the office; Wohnoutka plans to work from home for a while unless needed in the office.

**AREA II**

- **LOP-YB One Watershed, One Plan** – The workplan and \$231,391 budget were approved by the Steering Team (formerly called the Planning Work Group) on November 24 and will be submitted to BWSR. The MOA can now be signed and delegate/alternate appointed to the Policy Committee. Once the MOA is executed, the Policy Committee will meet in late January/early February to establish Bylaws.
- **Construction** – The planned projects are nearly completed for the year. With no snow cover, surveys are being completed for future projects.

## RCRCA

- **WPLMN** – The new workplan and \$51,246.17 budget for the 2021 sampling year has been drafted and submitted to MPCA for review. After negotiation, the agreement will be sent to Contracting with a tentative start date of 1/1/2021. A 2-year amendment to this Agreement will start 1/1/2022 to cover sampling of the 2022 and 2023 years. A Change Order was completed to direct remaining grant funds from sampling efforts into staff hours to complete the analyses and final report. Motion by Anderson, seconded by Lingbeek, to authorize Netzke to sign the contract on behalf of RCRCA. Motion carried unanimously
- **Lake Redwood** – The virtual “Industry Day” is planned for Thursday, December 10 through the QuestCDN website. Interested dredging contractors will pay the \$15 fee to download documents and gain access to the virtual presentation by Houston Engineering. A 45-minute PowerPoint is planned with 15 for questions. The majority of the dredging permits have been acquired; DNR is considering this application as an amendment to the 2008 prior-issued permit, which should make review easier and hopefully quicker. Some board members expressed interest in listening in and asked if there would be a fee associated with it. Netzke will check with HEI regarding any cost for board members to join virtually.
- **Audit Frequency/Reporting** – Kinner & Co. submitted a quote for \$4,500 to perform the audit of the 2020 year. Other firms will be contacted regarding their availability and a cost proposal requested for the January meeting.

## AREA II – ENGINEER’S REPORT.

**Springdale 19 Dam, Redwood County.** The DNR Dam Safety permit has been issued. A meeting with the landowner, commissioners and township on December 9 is scheduled to discuss cost share arrangements before proceeding with the purchase of the wetland credits and bidding of the project. **Custer 10 Small Dam, Lyon County.** The Letter of Permission from the Corps of Engineers has been received. We are confirming 0.286 acres of wetland credits with WCA. We will then purchase the wetland credits and plan for bidding in late winter. **Del Clark Lake Sediment Ponds, Yellow Medicine County.** Bidding is anticipated in January with advertising in December. **Holly 2 Small Dam, Murray County.** Ryan West Excavating will construct this project next spring. **Springdale 21 Road Retention, Redwood County.** Ryan West Excavating plans to complete the project this fall, weather permitting. **Lac qui Parle River Flow Restoration, Yellow Medicine County.** We are continuing to work on the complex flow model for this project and have asked for additional modeling assistance from the DNR Floodplain Unit. **Stony Run N 32 Dam Repair, Yellow Medicine County.** Thompson Excavating has completed work on this project and final payment is being arranged. **North Hero 27 Dam Repair, Redwood County.** Ryan West Excavating has completed work on this project. **North Hero 32 Dam Repair, Redwood County.** We have started design work on this project. The project is, like most SCS dams, in need of pipe replacement and minor grading work. **Delhi 30 Dam Repair, Redwood County.** Design work will continue on this project this winter. **Lake Benton Outlet/Dam Repair, Lincoln County.** The survey work has been completed. Hydrologic modeling and design will be undertaken soon with intent to place a sheet pile weir in front of the existing dam. At least three soil borings are required by DNR; contact with American Engineering Testing has been made as to the availability and schedule of their all-terrain rig from Sioux Falls. **Marble 23 Small Dam, Lincoln County.** Design work is just underway for this small dam. The landowner’s intent is to create a shallow wildlife pond and there appears to be enough storage so that there will be flow reduction benefits as well. **Lynd 31 Road Retention, Lyon County.** Design work is underway for this project near Lynd. The site is very promising from the standpoint of flood reduction, but because of the height and length of the needed pipe, it will be an expensive project. We will meet with the township when the cost is estimated to see if they wish to proceed. **Alta Vista Twp, Lincoln County.** Netzke added that she and DeSchepper met with Alta Vista Township Board members at the intersections of sections 22/23/26/27 to discuss a possible road retention to replace the diagonal culvert through the intersection that has significant erosion issues. A preliminary design and cost estimate will be prepared.

**AREA II – LQP-YB 1W1P. Memorandum of Agreement.** Netzke presented the board with the agreement which requires signatures of the Area II chairman and executive director. **Appoint Policy Committee Members.** For the Yellow Medicine 1W1P, the Area II chairman and vice-chairman served as delegate and alternate. Discussion followed pertaining to whether Commissioners Maatz and Kack will be appointed to represent their own counties, or if they would represent Area II. Motion by Johnson, seconded by Crowley, to authorize Area II Chairman Maatz and

Netzke to sign the MOA and to appoint Chairman Maatz and Vice-Chairman Kack as delegate and alternate to the LQP-YB 1W1P Policy Committee. Motion carried unanimously.

**LAKE REDWOOD RECLAMATION PROJECT UPDATE.**

**Engineering:** Netzke reviewed Houston Engineering, Inc.'s (HEI) report for the October 18 – November 14 period with the Board. Carter requested that the entire invoice be provided to the board for review.

**HEI Request for Fees for Amendment.** This item was tabled from the November meeting. Netzke recapped that HEI has documented \$56,969.25 in supplemental tasks provided for CDF Acquisition Support and other work outside the Scope of Services, or work that involved considerable more time than anticipated in the Scope. After last month's discussion with HEI, HEI revised the amendment with a statement that payment of these supplemental tasks will be negotiated nearer to the completion of the project. It is hoped that additional cost savings will be seen throughout the next two years of dredging so that negotiation may not be needed, or at least minimized. The Board wants to assure that adequate funds remain to pay for the planned quantity of dredged materials. With bids to be let in January 2021, cost will soon be known. Motion by Lingbeek, seconded by Gunnink, to authorize RCRCA Chair Johnson to sign the revised amendment. Motion carried unanimously.

**RCRCA PROPOSED FY2021 BUDGET.** Netzke presented an updated FY2021 Proposed Budget to the board and highlighted changes made since last month. Motion by Posthuma, seconded by Meulebroeck, to approve the FY2021 Proposed Budget as presented. Motion carried unanimously.

**ADJOURNMENT.** RCRCA Chairman Johnson adjourned the meeting at 10:09 A.M.

---

**UPCOMING MEETINGS.**

January Board Meeting	Thursday, January 7, 2021	via Zoom
February Board Meeting	Thursday, February 4, 2021	via Zoom
March Board Meeting	Thursday, March 4, 2021	via Zoom

\_\_\_\_\_  
John Maatz, AREA II Chairman

\_\_\_\_\_  
Date