

# AREA II

## AREA II / RCRCA

**August 3, 2017 Board of Directors Meeting – Redwood County Government Center, Redwood Falls, MN**

**AREA II Members Present:** Dennis Potter, John Maatz, Joe Drietz, Rick Anderson, Luke Johnson and Glen Kack.  
**RCRCA Members Present:** Dennis Potter, Greg Roiger, Clark Lingbeek, Joe Drietz, Glen Sorensen, Rick Anderson, Mark Meulebroeck, Paul Posthuma, Luke Johnson, Arvin Pater, Ed Carter, Glen Kack and Tom Remmele.  
**Others Present:** Kerry Netzke – Executive Director, Joy Bruns – RCRCA Office Manager, John Boulton –YMRWD, and Darrel Ellefson–LQP-YB WD, and Thomas Stotesbery–Auditor.

The meeting was called to order at 9:00AM by Area II Chairman Johnson and RCRCA Vice Chairman Lingbeek.

**ADOPT AGENDA.** Chairman Johnson asked for any additions to the Agenda. Hearing none, motion by Meulebroeck, seconded by Anderson, to approve the Agenda as presented. Motion carried unanimously.

### **AGENCY AND MEETING REPORTS.**

**AREA V MASWCD** – Supervisor Lingbeek reported that the State MASWCD Board meeting is coming up. The governance meeting in September is specifically for new board members.

**AMC** – Commissioner Anderson, District 8 AMC Chair, reported on the ongoing workgroup meetings with SWCDs which are scheduled for August 30, September 20 and October 4. These meetings are in regards to SWCD funding as a line item on tax statements. If listed as a line item, SWCD's would be subject to the same truth-in-taxation rules as counties and other LGUs.

**YMRWD** – Boulton reported that the district is averaging 12 tile permit applications per month. Recently, the district has been made aware of possible dam repair in Alta Vista Township. The district rejected the only bid submitted for the Nordland 6 Road Retention project as the bid surpassed 10% over the Engineer's Estimate. The district will be seeking bids over the winter months.

**LQP-YB WD** – Ellefson reported that the audit is completed. WRAPS sampling and additional sampling to delist a DO impairment is being done. Mitch Enderson is attending WCA delineator training. Enforcement of the Buffer Law was accepted by LQP County and will subcontract the work to the watershed district. The R6 dam upstream of Del Clark Lake has water going through it. The repair funds in the 2017 Bonding Bill requires match, which the district is not interested in pursuing. Houston Engineering, Inc. will be investigating to see if the slip liner can be inserted into the Lazarus Creek conduit or if the misalignment will not allow this to be done.

**APPROVE RCRCA MINUTES of July 6, 2017 Monthly Board Meeting.** Motion by Johnson, seconded by Carter, to approve the July 2017 Minutes as presented. Motion carried unanimously.

**APPROVE AREA II MINUTES of July 6, 2017 Monthly Board Meeting.** Motion by Maatz, seconded by Kack, to approve the July 2017 Minutes as presented. Motion carried unanimously.

**APPROVE RCRCA TREASURER'S REPORT – July 2017.** Netzke reviewed the financials with the Board. Motion by Roiger, seconded by Drietz, to approve the July 2017 Treasurer's Report and the bills as paid. Motion carried unanimously.

**APPROVE AREA II TREASURER'S REPORT – July 2017.** Netzke reviewed the financials with the Board. Income received: \$3,481.94 Contract Services Income, \$6.30 Interest Income, \$4,443.23 Redwood SWCD, \$265.00 PERA Assistance, \$86.75 1W1P Reimbursement and \$18,607.05 Bonding Reimbursement. Miscellaneous Expense includes \$700.00 for various project permits. Bills for approval include: \$7,792.50 Professional Services (\$3,472.50 for RESPEC,

approved by the YM 1W1P Policy Committee) and \$1,200.00 Project Expense (Nordland 20SE) flowage easement. Motion by Potter, seconded by Anderson, to approve the July 2017 Treasurer’s Report and for payment of the bills. Motion carried unanimously.

**Revenue as recorded:**

Contract Service Income (RCRCA)	\$ 3,481.94	Projects-Bonding	\$ 18,607.05
Interest Income	\$ 6.30	County Levy	\$ -0-
State of MN-Administrative	\$ 265.00	1W1P Grant Funds	\$ -0-
SWCD Tech Assistance	\$ 4,443.23	1W1P-Contract Service	\$ 86.75

**Paid bills are summarized below:**

Administration	\$ 13,979.19	Directors’ Expense	\$ -0-
Maintenance & Repair	\$ 622.00	Rent	\$ 837.00
Miscellaneous Expense	\$ 804.99	Office Supplies	\$ -0-
Professional Services	\$ 2,160.00	Vehicle Expense	\$ 331.06
Contract Services - RCRCA	\$ 971.52	Field Supplies	\$ 302.37
Bonding Project Funds	\$ 18,607.05	Employee Expense	\$ 31.04
Postage	\$ 182.00	Project Expense	\$ -0-
1W1P Grant Expenses (cash basis)	\$ 86.75	Investigating & Testing	\$ 1,113.00
Directors’ Insurance	\$ -0-	Telephone	\$ 20.97
Other Insurance	\$ -0-	Capital Outlay	\$ -0-

**Approved bills for payment are summarized below:**

Professional Services	\$ 7,792.50	Project Expense	\$ 1,200.00
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**RCRCA - APPROVE NEW COST SHARE APPLICATIONS:**

Netzke presented one new cost share contract for Redwood – Redwood Falls 10 Water and Sediment Control Basins. Motion by Posthuma, seconded by Pater, to approve the new cost share contract for Redwood – Redwood Falls 10. Motion carried unanimously.

**AREA II – APPROVE NEW COST SHARE APPLICATIONS:**

<b>Kevin Vickerman</b>	<b>Murray – Shetek 23</b>	<b>410 Grade Stabilization</b>
<b>Original Estimate: \$57,896.30</b>	<b>Original Cost Share: \$43,422.23 (75%)</b>	

Netzke presented one new cost share contract for Murray – Shetek 23 for a Grade Stabilization project.

**AREA II CONTRACTS FOR PAYMENT:**

<b>SanMarBo Farms</b>	<b>Lyon – Monroe 16</b>	<b>410 Grade Stabilization</b>
<b>Original Estimate: \$73,579.40</b>	<b>Original Cost Share: \$55,184.55 (75%)</b>	
<b>ACT Cost: \$73,579.40</b>	<b>Cost Share Payment: \$55,184.55 (75%)</b>	

<b>Mike Mortier</b>	<b>Lyon – Nordland 20SW</b>	<b>410 Grade Stabilization Repair</b>
<b>Original Estimate: \$20,073.70</b>	<b>Original Cost Share: \$15,055.28 (75%)</b>	
<b>ACT Cost: \$20,073.70</b>	<b>ACT Cost Share: \$15,055.28 (75%)</b>	

Netzke presented two contract payment requests: 1) Lyon – Monroe 16 Grade Stabilization, and 2) Lyon – Nordland 20 SW Grade Stabilization Repair.

Motion by Drietz, seconded by Potter, to approve the new cost share contract and the payment of the Lyon – Monroe 16 and Lyon – Nordland 20SW projects. Motion carried unanimously.

## **EXECUTIVE DIRECTOR'S REPORT.**

- Attended the SWROC Field Day on July 18. There were several excellent presentations concerning effective side inlet designs for ditch systems and bank sloughing on the Minnesota River.
- Presented annual updates for Area II and RCRCRA to the Brown County Commissioners on August 1.

## **AREA II**

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### **• Yellow Medicine One Watershed One Plan (1W1P):**

The Policy Committee met on July 26 and reviewed/commented on the draft Memorandum of Agreement for Implementation. Overall, the document was acceptable to the committee. Edits will include: added language regarding no financial commitment to the MOA; out clause period reduced from 180 days to 90 days; and change the end date of the Plan from 6/30/2026 to 12/31/2026 per BWSR Board order.

- **Vacations** – Hansel will be on vacation the first week of August. DeSchepper will be on vacation the 3<sup>rd</sup> full week of August and Netzke will be off August 23-25 and Sept 1.
- **Nordland 6 Road Retention** – Bids were opened July 27. Of the 6 bids mailed out, only 1 was received which was more than 10% over the Engineer's Estimate. YMRWD Board voted to reject the bid and rebid the project this winter in hopes of securing more competitive bids.
- **Dam Liability Insurance** – HUB International is still attempting to locate a new insurance provider. Several companies have declined coverage due to the "package" preference for insurance policies. HUB has been asked to continue the search. Netzke will reach out to some counties outside our area to inquire on insurance carriers.

## **RCRCA**

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- **Surface Water Assessment Grant (SWAG)** – The third month of stream and lake samples were collected. A 6-month invoice was prepared and submitted.
- **Phase 1 WRAPS** – The Local Work Group will meet August 10 in Marshall to interview Houston Engineering, RESPEC, and Wenck for consulting services to write the WRAPS report, TMDL and eventually the 1W1P.
- **CWF Grant** – Applications are due August 9. Assistance from BWSR has been requested to help tie our project results to approved plans for the Minnesota River. Goodrich and Netzke met to discuss strategy for this competitive grant.
- **WPLMN Mid-Project Review** – With 55% of the 2-year grant expended, a mid-project review was held. Wohnoutka received many compliments on his attention to detail and organization of this sampling program in conjunction with the other sampling programs this summer. By January, we will be working on a 2-year Amendment to this grant for continued work.
- **Reporting** – All reimbursable grants have been invoiced. The final report for the Cottonwood-Redwood Septic Loans will be completed in August.

## **AREA II ENGINEER'S REPORT.**

**Projects Under Construction or Recently Completed:** 1) *Monroe 16, Lyon County.* Work on this project is nearly complete. Recent rains have slowed progress. 2) *Delhi 5 Diversion, Redwood County.* The channel and riprap work for this project have been completed. 3) *Delhi Grade Stabilization, Redwood County.* Work by Brey tiling is underway on this project. 4) *Nordland 20SW Grade Stabilization Repair, Lyon County.* Work by Thompson Excavating is completed. **Other Projects:** *Redwood Falls 18 Small Dam, Redwood County.* We received word that the Corps permit for this project was signed on July 26. We are awaiting receipt of the permit. *Lincoln CD 37 Pump Station.* The pre-construction meeting was held on July 27. The contractor will start on the tile and force main work now with the intent of building the lift station in late August. *Morton Dam Repair – Birch Cooley 19, Renville County.* We have revised the design to eliminate the earlier turf emergency spillway. The project plans have been approved by the landowner. We have now applied for a DNR dam safety permit, since the height of the dam exceeds 25 feet. The job will be constructed using Flood Recovery Funds from the Renville SWCD. A flowage easement for ponding on the adjacent landowner was drafted. *Charlestown 34 Small Dam, Redwood County.* This small dam was planned several years ago upon this property, but sand was discovered in the borings. A new site, further upstream of the previous location has now been investigated and was found to have better soils. The landowner is ready to proceed with the project. The plans have been forwarded to the Corps, DNR and WCA for permitting. Purchase of wetland credits is proposed as mitigation for wetland

impacts. **Charlestown 30 Small Dam (Jeckell).** Ryan West Excavating will begin construction in later August. **Nordland 20 Small Dam, Lyon County.** The plans for this dam are completed and the Joint Notification to the Corps, DNR and WCA has been submitted. The dam will impact a small wetland area, so mitigation of the impact in terms of a bypass tile line is anticipated to be required. Wetland credit purchase is also proposed. **Nordland 6 Road Retention, Lyon County.** This road retention project was bid on July 26. The only bidder was Thompson Excavating with a bid of \$110,639.25; engineer's estimate was \$98,283.00. Since the bid was over 10% higher than the engineer's estimate and exceeds \$100,000, the Watershed District decided to reject the bid and will rebid the project during the winter. **Holly 1 Small Dam Repair, Murray County.** The design for this project has been revised to account for additional watershed draining to the dam. Bids have been received with Thompson Excavating being the low bidder at \$35,466.50; the second low bid was Cooreman Contracting at \$42,518.48. The engineer's estimate was \$45,994.30. The landowner wants assurance that the township will undertake repairs to the adjacent road ditch before proceeding. **Sodus 36 Small Dam Repair, Lyon County.** Ryan West Excavating should start work on this project in early August. **North Hero 31 Small Dam Repair, Redwood County.** We met recently with this landowner and he is ready to proceed with the project. Bids will be received August 10. The project will be funded by Redwood SWCD Flood Recovery funds. **Nordland 20SE Grade Stabilization, Lyon County.** Thompson Excavating should start work on this project in mid-August as soon as FSA requirements are met. **Nordland 19 Small Dam Repair, Lyon County.** The Contractor had begun clearing and grubbing the site, but has fallen ill and will not be able to complete the project himself. He is arranging to have a relative's excavation company subcontract the remainder of the work.

**LEGISLATIVE GATHERING – Thursday November 2, 2017.** Bruns has booked the Hiawatha Lodge in Pipestone and contacted Hatfield Roadhouse for catering. The meeting location/date/time will coincide with the AMC District meeting in Luverne to encourage attendance from commissioners and legislators. Menu suggestions were presented and a two-meat buffet was chosen. The Board of Directors meeting will begin at 2:30 PM, registration for the legislative meeting at 3:00 PM, meeting start at 3:30 PM, and meal at 5:30 PM. Speaker suggestions for the meeting were discussed and recommended as first choice: Jeff Stock, SWROC and second choice: Grant Breitzkreutz, Redwood County cattleman and cover crop farmer. Save the Date cards will be mailed out as soon as the speaker is secured.

**RCRCA FY'16 AUDIT.** Tom Stotesbery, CPA presented the Board of Directors with his findings of the 2016 audit of RCRCA's financials. RCRCA received a clean opinion which is the best that can be given. The Balance Sheet now has different terminology, Net Position vs Net Assets. RCRCA's cash position is very good. There were new GASB 68 adjustments made for the pension liability, referred to as the Deferred Outflows and Deferred Inflows. Stotesbery commended the staff on their good work and advised the Board to continue to review financial reports at meetings due to the lack of segregation of duties. Motion by Roiger, seconded by Carter, to accept the audit report as presented. Motion carried unanimously. Commissioner Johnson asked Stotesbery why the PERA negative returns for the year is not being questioned. Stotesbery agreed that it should be explained by PERA financial professionals.

**GOVERNOR DAYTON'S 25 x 25 MEETINGS.** The meeting in Marshall will be on August 17 at SMSU from 6:30 PM to 8:30 PM. There was surprisingly good attendance in Rochester and another location, nearly double the attendance of what was expected. Mankato will have a meeting on August 16 at MSU. John Jaschke, BWSR Executive Director, will host a follow-up meeting the next morning to review what was discussed the previous evening.

**OTHER BUSINESS.** Chair Johnson requested that Vice Chair Potter chair the meeting on September 7 as he has other commitments that day.

**ADJOURNMENT.** With no other business to address, Area II Chairman Johnson and RCRCA Vice Chairman Lingbeek adjourned at 10:25 AM.

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**UPCOMING MEETINGS.**

September 2017 Board Meeting	September 7, 2017	Marshall, MN – BWSR Conference Room – 9:00 AM
October 2017 Board Meeting	October 5, 2017	Redwood Falls, MN – MN West Conf. Room – 9:00 AM
<b>November 2017 Board Meeting</b>	<b>November 2, 2017</b>	<b>Pipestone, MN – Hiawatha Lodge – 2:30 PM</b>
December 2017 Board Meeting	December 7, 2017	Redwood Falls, MN – MN West Conf. Room – 9:00 AM