

AREA II

AREA II / RCRCA

**May 3, 2018 Boards of Directors Meeting
BWSR Conference Room, Marshall, MN**

AREA II Members Present: Dennis Potter, Norman Holmen, John Maatz, Joe Drietz, Rick Anderson, Lori Gunnink, Luke Johnson and Glen Kack.

RCRCA Members Present: Dennis Potter, Norman Holmen, Clark Lingbeek, Joe Drietz, Glen Sorensen, Rick Anderson, Mark Meulebroeck, Lori Gunnink, Paul Posthuma, Luke Johnson, Arvin Pater, Ed Carter and Glen Kack.

Others Present: Kerry Netzke – Executive Director, Joy Bruns – RCRCA Office Manager, Michelle Overholser & John Boulton – YMRWD, Darrel Ellefson & Trudy Hastad – LQP-YB WD, and Jason Beckler – BWSR.

The meeting was called to order at 9:00 AM by Area II Chairman Johnson and RCRCA Chairman Holmen. Introductions were made.

ADOPT AGENDA. Chairman Johnson asked for any additions to the Agenda and noted that the June meeting date conflicts with the AMC regional meeting in Windom. A change of the meeting date will be addressed under Other Business. Motion by Gunnink, seconded by Drietz, to approve the Agenda as amended. Motion carried unanimously.

AGENCY AND MEETING REPORTS.

MASWCD – Supervisor Lingbeek announced upcoming meetings: 5/22/18 MASWCD Board meeting and 6/21/18 Area V meeting. There were no recent updates. The Minnesota River Congress Annual Meeting will be 5/17/18 at the Kato Ballroom in Mankato (4 PM – 9 PM).

AMC – Commissioner Anderson reported that no action will be taken this year on the levy authority to SWCD's. There was much discussion regarding the proposed BWSR APO buffer penalty of \$500/foot which was quickly discarded.

YMRWD – Manager Boulton introduced their new administrator since January 1, Michelle Overholser, who previously worked at the LQP SWCD. Overholser reported that the YM1W1P grant for Watershed Performance-Based Funding was executed and 50% of the \$551,712 grant was received. The Plan Work Group will meet on May 7 to outline the expectations of TSA contract services.

LQP-YB WD – Hastad presented a photo of Lazarus Creek with the floodwater level approximately 2' from the spillway. They are currently working on ditch redeterminations, ditch realignment, and 3 petitions for outlets. Jared Roiland was hired as the new Drainage Inspector who will be working on buffer enforcement and ditch inspections. The District received a Drainage Modernization Grant to digitize ditch maps and create a GIS layer. They were approached by a wind power company to install one tower upon the property owned at the Lazarus Creek dam site. All the proper permissions and authorizations to do this have been obtained. Stone Hill Regional Park opened on May 1st. They are in the 3rd year of WRAPs – pooling the gathered data and planning educational events: Annual Canoe Trip on June 18th, women's event with SWCDs in June, and MAWD Summer Tour on June 20-22. A question was asked regarding the Lazarus Creek pipe reinforcement. Hastad reported that a pipe inspection is needed to verify that the metal insert will still fit into the pipe with the cracking that has occurred.

BWSR – Beckler reported that we are past mid-session for legislative funding. CREP meetings with SWCDs are being held to check on easement progress. The Missouri Basin 1W1P is about 50% complete and is going smoothly.

APPROVE RCRCA MINUTES of April 5, 2018 Monthly Board Meeting. Motion by Johnson, seconded by Meulebroeck, to approve the April 2018 Minutes as corrected. Motion carried unanimously.

APPROVE AREA II MINUTES of April 5, 2018 Monthly Board Meeting. Motion by Anderson, seconded by Gunnink, to approve the April 2018 Minutes as corrected. Motion carried unanimously.

APPROVE RCRCA TREASURER’S REPORT – April 2018. Netzke reviewed the financials with the Board. Motion by Posthuma, seconded by Drietz, to approve the April 2018 Treasurer’s Report as presented and for payment of the bills. Motion carried unanimously.

APPROVE AREA II TREASURER’S REPORT – April 2018. Netzke reviewed the financials with the Board. Revenue received: \$3,453.84 Contract Services Income, \$33.96 Interest Income and \$2,483.00 County Levy. Expenses were routine with the exception of the AutoCAD yearly maintenance approved last month. Bills were presented for approval: \$4,117.50 Professional Services and \$1,150.00 Project Expense (Flowage Easement). Motion by Anderson, seconded by Potter, to approve the April 2018 Treasurer’s Report as presented and for payment of the bills. Motion carried unanimously.

Revenue as recorded:

Contract Service Income (RCRCA)	\$ 3,453.84	Projects-Bonding	\$ -0-
Interest Income	\$ 33.96	County Levy	\$ 2,483.00
State of MN-Administrative	\$ -0-	1W1P Grant Funds	\$ -0-
SWCD Tech Assistance	\$ -0-	1W1P-Contract Service	\$ -0-
Miscellaneous Income	\$ -0-	Other Income	\$ -0-

Paid bills are summarized below:

1W1P Grant Expenses (cash basis)	\$ -0-	Office Supplies	\$ -0-
Administration	\$ 14,574.48	Other Insurance	\$ -0-
Bonding Project Funds	\$ -0-	Postage	\$ -0-
Contract Services - RCRCA	\$ 1,208.31	Professional Services	\$ 6,955.00
Directors’ Expense	\$ -0-	Project Expenses Paid	\$ 21.58
Directors’ Insurance	\$ -0-	Project Permit Fees	\$ -0-
Employee Expense	\$ 219.10	Rent	\$ 837.00
Field Supplies	\$ -0-	Telephone	\$ 19.56
Investigating & Testing	\$ -0-	Utilities	\$ -0-
Maintenance & Repair	\$ 1,166.51	Vehicle Expense	\$ 47.00
Miscellaneous Expense	\$ 21.60	Capital Outlay	\$ -0-

Approved bills for payment are summarized below:

Professional Services	\$ 4,117.50	Project Expense	\$ 1,150.00
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CONFLICT OF INTEREST DISCLOSURES for RCRCA and AREA II BOARD MEMBERS. The disclosures are required each year. The board members that need to sign the form were not present. Bruns will mail the last two individuals requesting signature and return of the form. Drietz offered to hand deliver them to Sik for signature.

RCRCA - APPROVE NEW COST SHARE APPLICATIONS: None

RCRCA CONTRACTS FOR PAYMENTS: None

AREA II AMENDMENT COST SHARE CONTRACTS:

Tom Morley	Redwood – Redwood Falls 18	410 Grade Stabilization
EST Cost: \$94,610.00		EST Cost Share: \$70,957.88 (75%)
Cost to Date: \$93,409.68		Paid Cost Share to Date: \$70,057.26 (75%)
Mathiowetz Construction 5% Retainer: \$3,237.32		Retainer - Cost Share: \$2,427.99 (75%)
Remaining on Contract: (\$1,200.83)		Remaining Cost Share: (\$900.62) (75%)
Amend #2 - Additional: \$2,036.49		Amend #2 Additional - Cost Share: \$1,527.37 (75%)
Total Amended Cost: \$96,646.49		Total Amend Cost Share: \$72,485.25 (75%)

Netzke presented one amendment for the Redwood-Redwood Falls 18 project; an additional \$1,527.37 of cost share is required. Motion by Potter, seconded by Holmen to approved the amendment. Motion carried unanimously.

AREA II CONTRACTS FOR PAYMENT: None

EXECUTIVE DIRECTOR'S REPORT.

- **Dead Coon Lake** – On April 24, the office was contacted regarding floodwaters going over the emergency spillway at the outlet of Dead Coon Lake. There was uncertainty as to who was responsible for the structure and Area II was contacted. A small project file was found with an agreement showing that Lincoln County has jurisdiction of the lake. RCRCRA had been involved with the reconstruction of the outlet and cost-share arrangement between DNR and the counties of Lincoln, Lyon and Redwood. The emergency spillway section is 100' long and 20' wide and involves the driveway to an adjacent farm which is most likely which drew attention. Emergency Management and DNR personnel were onsite to monitor the conditions. Drietz added that the outlet performed as designed and only a small amount of gravel will need to be replaced.
- **Adopt-a-Highway** – St. Matthew Lutheran Youth Group (Wabasso) will clean the ditches in 2018.
- **MN River Congress** – The flyer for the May 17th meeting in Mankato was provided to the Boards. Lingbeek added that the meetings are attended by some influential people and a lot of networking is conducted. Their goal is to be a voice for the river at the legislature. The group is voluntary with no state funds involved, nor any agency oversight at this time.

AREA II

- **Yellow Medicine One Watershed One Plan (YM1W1P)** – The Policy Committee met April 23, 2018. A new webpage on YMRWD's website has been developed. The information on Area II's website was downsized to a copy of the Plan and a link to the YMRWD webpage.
- **Senate Hearing** – A Senate Capital Investment Committee hearing was held on April 17 for \$1,000,000 in bonding (Senate File 588/House File 447). Testimony went well and questions were asked by the senators. Visits with Representative Torkelson, Representative Swedzinski and Senator Weber were made. Representatives Hamilton and Schomacher were unavailable that day. Torkelson and Dahms have both requested a hearing for the House Environment Policy and Finance Committee, but it is unknown if a hearing will be scheduled given the lateness of the session (ending May 21).
- **FY2016 Admin Grant and Bonding Appropriation Verification** – April 11 – Any grant exceeding \$100,000 requires verification. Both grants were approved. New legislation passed in 2017 changes this going forward as any grant from general funds is now exempt. Only the bonding appropriations will require verification.

RCRCA

- **Cottonwood and Redwood WRAPS/TMDL** – The Local Work Group (LWG) met April 19 and the public meetings in July were scheduled as follows (tentative):

July 18	Walnut Grove – Community Center	1:00 PM
July 19	Sleepy Eye - REA Building	7:00 PM
July 24	Lake Benton – Chalet (Hole in the Mountain)	1:00 PM
July 25	Marshall – Library	3:00 PM
July 26	Redwood Falls – Community Center	7:00 PM
- **Biennial Budget Report (BBR)** – In order to be eligible for Clean Water Funds, a BBR must be submitted. The total request for both watersheds totaled \$1,792,650 for the FY20-FY21 biennium.
- **Hurricane Lake (DNR)** - Netzke reported that Hurricane Lake is experiencing strong sulfur odors from the lake outlet located near the church. Church parishioners and nearby landowners have been very aggressive regarding the issue. Meetings with the county and DNR are scheduled. RCRCRA has been advised to notify the DNR when sampling in the area.

AREA II ENGINEER'S REPORT. (March/April)

EQIP Funded Projects, Redwood County. The following projects have been selected as eligible for EQIP funding. **Charlestown 34 Small Dam, Sheridan 1 Small Dam and Tile, and North Hero 18 Streambank Stabilization.** Another round of EQIP funding may be available later. Disaster Relief funds are another source if EQIP funds are not received or are less than 75%. **Nordland 20 Small Dam, Lyon County.** We have received the Corps permit for this project. Bidding will be scheduled as soon as funding is available. **Nordland 6 Road Retention, Lyon County.** Work on this project will be started after June 1. A contract has been drafted between the A & C Excavating and YMRWD which is awaiting approval/signature by YMRWD. **Shetek 23 Grade Stabilization, Murray County.** Work on this project will likely be scheduled for this fall after harvest. **Lake Marshall 32 Small Dam Repair, Lyon County.** This dam repair is located on property owned by the DNR. The DNR has secured \$2,000 from the MN Waterfowl Association-Tracy Chapter as a local sponsor and additional local funds from the Lyon SWCD were approved. **Willow Lake 10 Grade Stabilization Repair, Redwood County.** Bids were opened for this project on March 27. The low bidder was Schmidt Construction at \$27,926.60; second low bid was Thompson Excavating at \$29,620.00 with the Engineer's Estimate at \$32,161.00. **Alta Vista 18 Small Dam Repair, Lincoln County.** Plans for this project are completed and funding is being secured. **Charlestown 34 Small Dam, Redwood County.** Work on this project will start as soon as soil conditions allow and wetland credits are purchased. **Hansonville 27 Small Dam Repair, Lincoln County.** Work on this project will start as soon as soil conditions allow. A DNR Dam Safety permit exemption is being requested to replace the pipe without the cost of another permit. **Springdale 19 Dam, Redwood County.** We met recently with a group of

landowners interested in the development of one or two dams downstream of the Tracy Golf Course. Recurrent flooding along this stream has caused damage, both at the golf course and downstream. We will research the best options on this stream and provide more information to the group in June. Redwood County is willing to develop a Special Taxing District as a means to finance the project(s). *Dehli 5 Grade Stabilization, Redwood County*. This is another grade stabilization on the property where a similar project was constructed in 2017. The property is at the top of the river bluff and severe erosion has occurred from the water flowing down the grade. A small basin and tile down the bluff are planned. EQIP funding is anticipated.

AREA II Dam Liability Insurance. The application was completed for Western National Insurance to determine a premium amount should it become necessary to return to them for insurance coverage. A quote is anticipated for the June meeting. Kurt Deter at Rinke-Noonan was contacted and provided the background information. The firm has agreed to offer an opinion which should also be available for the June meeting.

Area II Biennial Plan Update – Draft FY19 Budget. Netzke presented a draft budget to the Board including options for 2% COLA and 2% COLA+1% merit. A few suggestions for changes were offered. The budget is included in the Biennial Plan Update which BWSR will approve prior to release of the FY19 administrative funds. The update will be discussed during the next BWSR Southern Region Water Plan Committee teleconference (date to be determined). The BWSR Board will act upon the update at their August meeting. Netzke will make the changes to the budget and plan and bring it back to the board in June for approval. The results of the legislative session will also be incorporated.

OTHER BUSINESS.

June 2018 Meeting Date. The June 7 meeting is in conflict with the regional AMC meeting in Windom. Discussion followed. *Area II* - Motion by Drietz, seconded by Holmen, to reschedule the June meeting to Monday, June 11 at 9:00 AM in Redwood Falls. Motion carried. *RCRCA* - Motion by Johnson, seconded by Lingbeek, to reschedule the June meeting to Monday, June 11 at 9:00 AM in Redwood Falls.

ADJOURNMENT. With no other business to address, Chairman Johnson and Chairman Holmen declared the meeting adjourned at 10:34 AM.

UPCOMING MEETINGS.

June Board Meeting	MONDAY, June 11, 2018	Redwood Falls – Redwood Courthouse –Basement Meeting Room – 9:00 AM
July Board Meeting	MONDAY, July 9, 2018	Marshall, MN – BWSR Conference Room – 9:00 AM
August Board Meeting	Thursday, August 2, 2018	Redwood Falls – Redwood Courthouse –Basement Meeting Room – 9:00 AM